

Argosy University/Hawai'i
Internship Applicant Handbook
2005-2006

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INTERNSHIP APPLICATION INFORMATION

Students are required to read all materials, attend all internship application meetings, and return all forms on time. Failure to do so may result in withdrawal from the internship application process.

I. Readiness for Internship

A. Making Your Decision – the decision to progress in your professional training to the stage of internship deserves serious consideration. Internship is no longer the automatic step after completing the third academic year. The Training Department encourages you to reflect upon your personal level of preparedness and readiness for internship, as well as your level of experience and professional maturity in deciding when to apply for internship. As the number of internship sites level out and the number of applicants increases, internships are looking for applicants with higher levels of clinical experience and applicants who have completed their degree requirements (e.g. Comprehensive Exams, CRP/Dissertation Proposal or Defense). This is not to say that you have to have these qualifications to be successful, however they will make you more competitive.

B. Eligibility Requirements – students must be formally approved as *eligible* by the Training Department in order to apply for internship. In order to be eligible, students must meet the following requirements:

1. The student must have successfully completed the Comprehensive Examination prior to the Fall internship application process.
2. Prior to beginning internship, the student must have successfully completed all sections of the Clinical Evaluation Conference
3. Prior to beginning internship, the student must have successfully completed all course work and all practica with no incompletes and good academic standing.
4. Prior to beginning internship, the student must have a minimum GPA of 3.0 on a 4.0 scale.
5. Prior to beginning internship, the student must have completed at least one CRP seminar credit.
6. Prior to beginning internship, the student must have an approved CRP proposal. Failure to do so will require registration for CRP credit while on internship until the proposal is approved.
7. Acceptable account status with the school.

To apply for eligibility, students must complete the *Preliminary Internship Readiness Check form*. This form is due to Director of Internship Training (Dr. Suzanne Anthony) by **June 20, 2005**. Students will receive a letter from the Training Department regarding their eligibility to apply for internship in the Fall.

C. Declaring Your Intent to Apply for Internship – After deciding to apply for internship, you must complete and turn in the *Intent to Apply for Internship*

form. This form is due to the Director of Internship Training by **June 20, 2005**. Should you decide you no longer wish to apply for internship, please inform the Director of Internship Training immediately.

- D. Meeting with Faculty Advisor – Students are expected to meet with their faculty advisors to discuss their readiness for internship.
- E. Meeting with Director of Internship Training – Students are required to meet individually with the Director of Internship Training during the fall semester in order to review application materials. Students are expected to bring a draft of their application materials to this meeting. A sign-up sheet will be posted on the office door of the Director of Internship Training prior to the fall semester.

II. Internship Application Procedures

A. Determining Where to Apply – The APPIC Directory lists internship programs in the United States and Canada that are current members of APPIC (including APA approved sites). The directory is currently available on line at the APPIC website (www.appic.org) and will be available in hardcopy at the library in late June.

Students must meet with their faculty advisors and Director of Internship Training during the summer and/or fall terms in order to discuss and determine appropriate internship sites to which to apply. Following meetings, students need to complete the *List of Internship Sites form*, have it signed by their advisor, and return it to the Director of Internship Training by **September 26, 2005**. Please review the following guidelines when constructing your list of sites:

1. Students are required to apply to a minimum of 15 sites. It is recommended that students not apply to more than 20 sites because it can become extremely difficult to submit quality materials when applying to too many sites.
2. Students may only apply to internship sites that are APA or APPIC approved.
3. Students are strongly encouraged to apply to a broad geographic area (e.g. do not limit yourself to only California sites), with the exception of those students who have successfully petitioned for Local-Only Internship Application status (discussed further in the following section).
4. Due to the small number of APA approved internships in Hawaii and the large number of students applying to those sites, the Director of Internship Training will monitor, and if necessary, make the final decision as to who may apply to these sites. This same process may occur should other internship sites be in high demand by our students. The decision as to which students may apply to highly competitive sites will be based on goodness-of-fit between the student and the site and will be decided by the Training Department (for further

information, please see the Evaluation of Hawaii/Highly Competitive Sites Applications section).

5. Students should consider goodness-of-fit issues when selecting internship sites (e.g. sites that are a good match with your abilities and/or experiences, sites that accept students from Psy.D. programs, etc.). An optional *Goodness-of-fit Worksheet* is included in this packet to help you with your decision-making. It is highly recommended that students use this worksheet when selecting sites.
6. The *List of Internship Sites form* must be approved by your faculty advisor and turned into the Director of Internship Training by **September 26, 2005**. The Director of Internship Training must then approve your list of sites.
7. If students wish to or are asked to make changes to their initial list of internship sites, they must complete a *Drop or Add Form*. *Drop and Add Forms* will not be accepted after **November 07, 2005**.

B. Petitioning for Local-Only Internships – In cases where the requirement to apply out-of state would result in extreme hardship (e.g. medical, familial, and/or financial reasons), students may petition the Training Department for consideration to apply to Hawaii only internship sites. Petitioning for local-only application, however, does not guarantee that the Training Department will grant such permission. **In addition, students should be aware that applying to local-only internship sites may increase their risk of not matching to an internship site.** The form/instructions for petitioning for local-only internship are included and must be returned to the Director of Internship Training by **September 26, 2005**.

C. Evaluation of Hawaii/Highly Competitive Sites Applications – As discussed previously, training in certain geographic areas (i.e. Hawaii) is in high demand. Increasing numbers of applicants from our program, as well as students from all over the United States, are applying to sites in Hawaii. To deal with the growing numbers of applications from AU/Honolulu students to Hawaii internship sites, the Training Department has begun monitoring and if necessary limiting the number of students applying to each Hawaii site. This same process may occur if other sites are considered highly competitive or in “high demand.” This monitoring is crucial for the following reasons:

1. It maintains a positive and collaborative relationship between AU/Honolulu and the internship site.
2. It limits the amount of “within school” comparison that occurs at the site.
3. It avoids aggravating a site with more applications from one school than they can handle, which may cause them to discard the entire batch of applications from that school.

D. Applying to Selected Sites – Students are responsible for gathering and mailing necessary application materials to each internship site by their

respective due dates. If sites require materials to be mailed directly from AU/Honolulu (e.g. letters of recommendation), students need to inform the Training Department and faculty advisors of this well ahead of time (approximately 4 weeks prior to needing the letter) and provide them with site names and addresses.

- E. Interviews – After the internship site has received application materials, students will be contacted directly by each site (either by email, mail, or phone) regarding their application status. At this point, an invitation for an interview may be extended. Students are not guaranteed an interview at each site to which they apply.
- F. Registering with National Matching Services (NMS) – Students must register for the internship matching process with National Matching Service (NMS). Intern applicants may download registration materials directly from the NMS web site (www.natmatch.com/psychint/reglink.htm). NMS charges each student a fee to participate in the match and a fee for unlimited access to the on-line APPIC directory. Once you are registered with NMS, you will receive an identification number and password.
- G. Rank Ordering Internship Sites - Students are required to submit rank order lists to both NMS and the Director of Internship Training.
 1. Submit your rank order lists to NMS online in February. When you rank order your sites, **rank them according to your true preference**. Place a site on your rank order sheet only if you are willing to attend that internship. If you decide that an internship is unacceptable, do not place that site on your ranking list. Match results will be available on-line in late February.
 2. Submit the *Internship Selection Ranking form* to the Director of Internship Training by **February 17, 2006**.
- H. Match Day – Students and the Training Department are notified of match results on-line in late February. **Match results constitute a binding agreement**. Students must complete the *Internship Site Match form* and return it to the Director of Internship Training by **March 13, 2006**.
- I. Evaluation of the Application Process – In order to improve the services provided to the student applying for internships, students are asked to complete an evaluation of the process. The *Internship Application Process Evaluation form* and the *Evaluation of Internship Site's Application Process form* are due to the Director of Internship Training by **March 13, 2006**.

III. Application Materials

Students must keep a full set of all application materials for use in the Clearinghouse.

- A. Cover Letter – An application should include a cover letter introducing yourself and expressing interest in applying for an internship position. Keep your cover letter brief and professional (examples are included later in this handbook).
- B. Curriculum Vita – Most sites will request a curriculum vita that lists all relevant experiences and background (examples are included later in this handbook).
- C. Internship Site Applications/APPIC Uniform Application – Students should begin gathering information regarding perspective internship sites during the summer. Many sites have websites containing information about their internship positions. Student may also write to sites requesting information.
 The majority of internship sites use the APPIC Application for Psychology Internship (AAPI). The AAPI can be downloaded from the APPIC website (www.appic.org) in **late June**. Make sure to use the 2005-2006 AAPI form and not an earlier version. Students should keep in mind that as this is a universal form, all categories have been included and no student is expected to have experience in all areas. Students should check the APPIC web site frequently during the Fall, as the application is revised periodically. An optional workshop will be held on **July 29, 2005** to assist students with completing the AAPI. Note: it is wise to keep copies of all materials that you forward to a site.
- D. Academic Program's Verification of Internship Eligibility and Readiness Form (Part 2 of the AAPI form) – This form must be reviewed and signed by the Director of Internship Training. Students must return a completed electronic copy of this form to the Director of Internship Training by **October 3, 2005**. Instructions and examples will be provided to students once the 2005-2006 AAPI form is available. Some sites may also require you to complete an additional form to verify your readiness to apply.
- E. Letters of Recommendation – most internship sites require letters of recommendation from 3 to 4 people who are familiar with your clinical and/or academic work. The Training Department encourages students to give careful consideration to those that they choose to write these letters and to request letters early enough to allow ample time for your letter writer to complete them (approximately 4 weeks). Students must complete the *Request for Letter of Recommendation form* for each letter requested and give a copy of the completed form to the letter writer.
- F. Director of Training (DOT) Letter of Recommendation – some internship sites require a letter from the Director of Internship Training (DOT). Letters will be automatically prepared based on the information from the Data Sheet for *Director of Internship Training Recommendation Letters form*. This form is due to the Director of Internship Training by **August 1, 2005**. Students will

be asked to provide specific information (e.g. site addresses, name of training director) regarding each site to the Director of Internship Training. Note: This letter is different from Academic Program's Verification of Internship Eligibility and Readiness Form/Part 2 of the AAPI form and is specifically requested by the site.

G. Transcripts – When applying for transcripts from Student Services, the following guidelines must be followed:

1. Request transcripts at least 9 working days before they are needed.
2. Complete the *Release of Information form* (see example).
3. Attach a set of mailing labels with site names and addresses printed on them to the *Release of Information form* (note: if a site requests more than one copy of transcripts, make sure to include the correct number of mailing labels).
4. Attach clear instructions regarding the method for delivery (e.g. if a site requests that transcripts be sent directly to the site, inform Student Services of this) to the *Release of Information form*.
5. Request a copy of your transcripts be sent to yourself for use in the Clearinghouse.

H. Work Sample – Some internship sites request students to forward a work sample in addition to a regular application. The Training Department would like to remind students to protect client confidentiality and remove or change all identifying information from records or reports. In addition, students must obtain their client's and supervisor's/site's permission to forward any materials. **It is strongly recommended that students forward work samples to their advisor for review. Give advisors at least two weeks to review the materials.**

IV. APPIC Procedures and Policies

A. General Procedures and Policies – Complete information regarding APPIC procedures and policies is available at the APPIC website.

1. Students are expected to follow all APPIC rules and guidelines without exception. Consult with the Director of Internship Training if you have a question concerning these guidelines.
2. Match with an internship is a **binding agreement**. Any student who receives an internship match is expected to fulfill that obligation and the school will not accept an alternative site for internship training. You may not accept another internship position regardless of the circumstances.
3. Any internship site that you suspect has violated the APPIC rules should be brought to the attention of the Director of Internship Training immediately. Complaints can be raised during the internship process or after match day with APPIC or with the site itself.

4. Any student who even suspects that they may have violated the APPIC rules should raise the issue immediately with the Director of Internship Training. Should it be discovered that a student has violated the APPIC rules and/or failed to bring this to the attention of their faculty advisor or the Director of Internship Training, the student will be referred to the Training Department and/or the appropriate Faculty Committee.

V. APPIC Clearinghouse

After match day, the APPIC Clearinghouse serves as a resource for exchange of information between internship sites that have not filled positions and graduate student programs with internship candidates who are still available. The Clearinghouse operates through APPIC. **Contact the Director of Internship Training immediately after match day if you did not make an internship match.** Students that do not match during match day should clear their schedule for the remainder of the week to complete and forward additional applications. *A reminder that students must keep a full set of all application materials for use in the Clearinghouse process.*

VI. Internship

- A. **Final Release to Attend Internship** – before beginning the internship year, students must:
 1. Have successfully completed all sections of the Clinical Evaluation Conference
 2. Have successfully completed all course work and all practica with no incompletes and good academic standing.
 3. Have a minimum GPA of 3.0 on a 4.0 scale.
 4. Have completed at least one CRP seminar credit.
 5. Have an approved CRP proposal. Failure to do so will require registration for CRP credit while on internship until the proposal is approved.
 6. Have acceptable account status with the school.

Should any of these conditions not be met, you will not be permitted to attend internship and your internship will be informed that the school cannot release you to begin your training.

- B. **Internship Evaluation Procedures** – Evaluation of the intern's progress is an ongoing process throughout the year. If at any point during the year, a problem arises which cannot be resolved within the internship setting, the intern and/or the internship supervisor(s) is encouraged to contact the school's Director of Internship Training. You will be mailed a packet of forms to complete in conjunction with your internship site supervisor(s) during the year. This packet will include:
 1. A timeline for submitting forms
 2. Internship Agreement
 3. Midyear Attainment of Learning Objectives

4. Internship Training Report (1st half of internship year)
5. Internship Midyear Activity Report
6. Final Attainment of Learning Objectives
7. Internship Training Report (2nd half of internship year)
8. Internship Final Activity Report
9. Verification of Internship Completion Letter
10. Final Student Internship Evaluation Form (allows student to evaluate their internship training experience)

C. Miscellaneous Information – Students who will be completing their internship training outside of Hawaii should:

1. Complete the *Permission for Automatic Registration form* and submit it to Student Services by **March 13, 2006**.
2. Complete the *Student Refund Direct Deposit form* and submit it to Student Services by **March 13, 2006**.

APPENDIX A
Summary of Internship Meeting Dates

<u>Date</u>	<u>Meeting Topic</u>
May 23, 2005 (4:30-5:30)	Information Meeting
June 13, 2005 (4:30-5:30)	Student Panel: Q & A
July 29, 2005 (11:00-4:00)	<i>Optional</i> Workshop: Completing the AAPI
Fall Term	Sign-up for individual meeting with DOT
September 12, 2005 (4:00-5:00)	The Internship Application Process
October 3, 2005 (4:00-5:00)	Preparing Your Application Materials
November 7, 2005 (4:00-5:00)	Preparing for Interviews
December 19, 2005 (9:00-5:00)	Argosy Consortium Open House <i>(For Consortium Applicants Only)</i>
January 23, 2006	Preparing for Match Day
February 24, 2006	Support Group for Unmatched Applicants <i>(Optional)</i>
March 13, 2006	Debriefing and Preparing for Internship

APPENDIX B
Summary of Internship Forms and Due Dates

<u>Date Due</u>	<u>Form</u>	<u>To</u>
June 20, 2005	<i>Preliminary Internship Readiness Check form</i>	S. Anthony
June 20, 2005	<i>Intent to Apply for Internship form</i>	S. Anthony
August 1, 2005	<i>Director of Internship Training Recommendation Letters form</i>	S. Anthony
Sept-Dec (4 weeks prior to needing letter)	<i>Request for Letter of Recommendation form</i>	All Recommendation Letter Writers
Sept-Dec (9 working days prior to needing transcripts)	<i>Release of Information form for transcripts, address labels, and delivery instructions</i>	Student Services
September 26, 2005	<i>List of Internship Sites form</i>	S. Anthony
September 26, 2005	<i>Local-Only Internship Application</i>	S. Anthony
October 3, 2005	<i>Verification of Internship Eligibility and Readiness form (APPIC part 2)</i>	S. Anthony
November 7, 2005	<i>Drop/Add forms</i>	S. Anthony
July-Dec	<i>Register with NMS</i>	NMS website
February 8, 2006	<i>Rank Order List Submission</i>	NMS
February 17, 2006	<i>Internship Selection Ranking Form</i>	S. Anthony
February 24, 2006	<i>Match Day</i>	
February 27, 2006	<i>Clearinghouse Opens</i>	
March 13, 2006	<i>Internship Site Match Form</i>	S. Anthony
		<i>To Be Continued....</i>

APPENDIX B (cont.)

Summary of Internship Forms and Due Dates

March 13, 2006	<i>Internship Application Process Evaluation and Evaluation of Internship Site's Application Process forms</i>	S. Anthony
March 13, 2006	<i>Permission for Automatic Registration form</i>	Student Services
March 13, 2006	<i>Student Refund Direct Deposit form</i>	Student Services

APPENDIX C
Internship Forms

**** CONFIDENTIAL ****

Preliminary Internship Readiness Check Form

*Please complete and submit to the Director of Internship Training by **June 20, 2005**. Incomplete forms will not be processed but instead will be returned to the student for completion.*

Applicant Name: _____ Social Security #: _____

Email Address: _____ Contact Number: _____

Faculty Advisor: _____ Date of Admission: _____

Concentration: _____

PLEASE WORK WITH YOUR FACULTY ADVISOR TO DETERMINE THE FOLLOWING DATES

Current CRP Status:	Date of Completion:	OR	Anticipated Date of Completion:
Pre-Proposal	_____		_____
Committee Constituted	_____		_____
Proposal Approved*	_____		_____
Human Subjects Review	_____		_____
Data Collection Stage	_____		_____
Final Writing Stage	_____		_____
CRP Oral Scheduled	_____		_____
CRP Completely Approved	_____		_____

*Successful Proposal Defense required by the end of the Summer I term or student will be required to enroll for CRP credit during internship year until proposal has been successfully defended.

TO BE COMPLETED BY THE TRAINING DEPARTMENT

Completed all education/course requirements :

_____ Yes _____ No Date Completed/to be Completed: _____

Courses in Progress or Outstanding:

Completed Psy.D. Diagnostic Practicum requirements (including 12 batteries):

_____ Yes _____ No Date Completed/to be completed: _____

Notes:

Completed Psy.D. Program Diagnostic and Case Formulation Clinical Evaluation Conference:

_____ Yes _____ No Date Completed/to be completed: _____

Completed Psy.D. Therapy Practicum requirements:

_____ Yes _____ No Date Completed/to be completed: _____

Completed Psy.D. Psychotherapy Clinical Evaluation Conference:

_____ Yes _____ No Date Completed/to be completed: _____

Satisfactory Progress Criteria Met (e.g. incompletes, "F's", etc.):

_____ Yes _____ No

Notes:

Completed Comprehensive Examination:

_____ Yes _____ No Date Completed: _____

Referrals to SEC:

_____ Yes _____ No Comments:

Financial Clearance:

_____ Yes _____ No Comments:

Director of Internship Training

Date

Intent to Apply for Internship Form

Please complete and return to the Director of Internship Training by **June 20, 2005**

_____ I definitely plan to apply for Internship during the 2005-2006 academic year.

_____ I most likely will apply for Internship during the 2005-2006 academic year.

_____ I do not plan to apply for Internship during the 2005-2006 academic year.

Student Name (Please Print)

Advisor's Name (Signature NOT required)

Student Signature

email address

INTERNSHIP GEOGRAPHICAL LOCATION INFORMATION

(Non-Binding Information)

Please check all areas that may apply at this time:

_____ Hawaii

_____ Out-of-Country

_____ Out-of-State

_____ East

(Name of Countries)

_____ Midwest

_____ West

_____ Other (describe):

_____ Southwest

_____ South

**** CONFIDENTIAL ****

Director of Internship Training Recommendation Letters Form

Please complete all portions and return to the Director of Internship Training and attach a copy of your most recent curriculum vitae by **August 1, 2005**. **NOTE: INCOMPLETE FORMS WILL BE RETURNED TO THE STUDENT AND WILL DELAY THE WRITING OF HIS/HER LETTER.**

Student's Name: _____ **Student's Phone#:** _____

Student's Email: _____

Highest Degree Earned (please circle): Bachelor's Master's Doctorate

Name of School degree received from: _____

Date Entered Argosy University/Hawai'i: _____

Concentration (please circle): Diversity Child/Family

Bilingual: yes no **Language(s) spoken:** _____

Current Cumulative GPA: _____

Prior relevant experience before entering AU/Honolulu: _____

Please list your perceived strengths: _____

Please list your perceived weaknesses: _____

Please list at least two professional development goals: _____

Practicum

Diagnostic Practicum Site: _____

Site Supervisor: _____ **Seminar Leader:** _____

Quotes from Supervisors (you must provide this information): _____

Intervention Practicum Site: _____

Site Supervisor: _____ **Seminar Leader:** _____

Quotes from Supervisors (you must provide this information): _____

Advanced Practicum Site: _____

Site Supervisor: _____ **Seminar Leader:** _____

Quotes from Supervisors: _____

Clinical Evaluation Conference

Date of Diagnostic CEC: _____ **Pass:** yes no

Date of Intervention CEC: _____ **Pass:** yes no

Clinical Research Project (CRP)

Current Status of CRP (circle one):

- 1. No work begun 2. Active Proposal Development 3. Proposal Accepted
- 4. Date collected 5. CRP Completed

Status of CRP anticipated by July 1, 2006 (circle one):

- 1. No work begun 2. Active Proposal Development 3. Proposal Accepted
- 4. Date collected 5. CRP Completed

CRP Topic: _____

Miscellaneous

Have you ever been on Academic Probation? yes no
 (If yes, please attach information)

Have you ever been referred to the Student Evaluation Committee (SEC)? yes no
 (If yes, please attach an explanation and schedule an appointment with Dr. Anthony)

I hereby authorize the Director of Internship Training to utilize this information in order to write a letter of recommendation on my behalf:

Student's Signature: _____ **Date:** _____

Request for Letter of Recommendation

(Please use one form per letter writer)

Name of Letter Writer: _____

Student's Name: _____

Address: _____

Email Address: _____ SS#: _____

I hereby authorize the above named letter writer to write a letter of recommendation on my behalf.

I authorize the release of the following information regarding my student record be included in the letter written on my behalf:

_____ Social Security Number

_____ Grades Earned and Grade Point Average

_____ Class Schedules

_____ Comments from instructors/supervisors regarding academic and professional performance

_____ Social Security Number

_____ Employment information including: employer, position held, work address/phone number

_____ Academic performance information, such as academic suspension, probation, disqualification, or academic dishonesty charges

Send Letter to (note: if multiple sites, please attach a list with contact names and addresses to this form):

Contact Name: _____

Agency: _____

Address: _____

_____ *I waive my right to review this letter of recommendation*

_____ *I do not waive my right to review this letter of recommendation*

Student's Signature: _____ Date: _____



AU / Honolulu • Student Services Department
RELEASE OF INFORMATION

**** please allow nine (9) working days to process this request ****

INFORMATION TO BE RELEASED

- Transcript, official
- Transcript, unofficial
- Student Financial Ledger/History
- Grade Sheet: Indicate course(s): _____
- Letter of Good Standing & Verification of Enrollment
- Other: _____

PURPOSE OF RELEASE

- Personal
- Professional
- Other: _____

PERSON/AGENCY TO WHOM INFORMATION MAY BE RELEASED

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

METHOD OF DELIVERY

- Mail (provide address above)
- Fax (provide number above)
- Pick Up: provide date _____

AUTHORIZATION TO RELEASE

I, (print name) _____, authorize the Student Services Department to release the information indicated above to the person/agency indicated.

Signature: _____ Social Security Number: _____ Date: _____

For Office Use Only:

Date Received: _____ Date Processed: _____ By: _____

EXAMPLE



AU / Honolulu • Student Services Department
RELEASE OF INFORMATION

**** please allow nine (9) working days to process this request ****

INFORMATION TO BE RELEASED

- Transcript, official
- Transcript, unofficial
- Student Financial Ledger/History
- Grade Sheet: Indicate course(s): _____
- Letter of Good Standing & Verification of Enrollment
- Other: _____

PURPOSE OF RELEASE

- Personal
- Professional
- Other: _____

PERSON/AGENCY TO WHOM INFORMATION MAY BE RELEASED

Name: See attached (attach a set of labels with the site addresses)

Address: *NOTE: If site request more than one transcript, make sure to attach the correct number of labels*

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

METHOD OF DELIVERY

- Mail (provide address above)
- Fax (provide number above)
- Pick Up: provide date _____

*Student should attach a list of instructions for delivery. (ex. Which sites need transcripts mailed **DIRECTLY FROM** school.)*

AUTHORIZATION TO RELEASE

I, (print name) Lisa Watson, authorize the Student Services Department to release the information indicated above to the person/agency indicated.

Signature: Lisa Watson Social Security Number: 111-22-3333 Date: May 14, 2003

For Office Use Only:

Date Received: _____ Date Processed: _____ By: _____

Goodness of Fit Worksheet

(recommended)

The following are some questions that you should consider when deciding which internship sites to apply to:

1. Is the internship site highly competitive (look at ratio of applicants to slots available, geographic location, prestige)?
2. Does the internship site accept students from Psy.D. programs (are they considered acceptable or preferred)?
3. Has the internship site accepted students from Psy.D. programs in the past?
4. What is the minimum number of graduate training hours required by the site? On average, how many training hours did prior interns have? Do you have enough training hours to be a competitive applicant at this site?
5. Does the site recommend or require that students complete their CRP proposal prior to applying or accepting an internship position?
6. Do your clinical experience or training interests match with what the site has to offer?
7. Does the site have a research emphasis or is research offered as a major rotation? If yes, do you have any research experience?
8. Are you applying to a variety of sites (e.g. difficulty ranking, geographical location, etc.)
9. Consider applying to both APA and non-APA approved sites.
10. Have AU/H students attended this internship in the past?

EARLIEST DEADLINE DATE: _____

Hawaii Sites Yes ____ NO ____

LIST OF INTERNSHIP SITES FORM

Due: September 26, 2005

Student Name _____ Faculty Advisor Signature of Approval _____

Contact Number _____ Student e-mail _____

	APPIC Due Date	Internship Site Name, City, and State	Type of Site (e.g. Medical Center, Counseling Center, etc.)	Special Instructions for DOT?	DOT Letter?
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

	APPIC Due Date	Internship Site Name, City, and State	Type of Site (e.g. Medical Center, Counseling Center, etc.)	Special Instructions for DOT?	DOT Letter?
9.					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Local-Only Internship Application

Please complete this form, attach your letter petitioning for local-only status, and return to the Director of Internship Training by September 26, 2005

Student's Name: _____

Student's Phone#: _____

Student's Email: _____

_____ **Yes, I am Petitioning for Local-Only Internships**

Student's Signature: _____

Please attach a letter addressed to the Training Department requesting consideration to apply to Hawaii only internship sites. Your letter should make a case as to why applying out-of-state would result in extreme hardship (e.g. medical, familial, and/or financial reasons) for you. **Please note that this letter will be read by members of the Training Committee and will become part of your student file.**

FOR TRAINING DEPARTMENT USE

Petition Approved? yes no

Notes:

LIST OF INTERNSHIP SITES ADD FORM

Due: November 7, 2005

Student Name _____ Faculty Advisor Signature of Approval _____

Contact Number _____ Student e-mail _____

	APPIC Due Date	Internship Site Name, City, and State	Type of Site (e.g. Medical Center, Counseling Center, etc.)	Special Instructions for DOT?	DOT Letter?
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10					

LIST OF INTERNSHIP SITES DROP FORM
Due: November 7, 2005

Student Name _____ Faculty Advisor Signature of Approval _____

Contact Number _____ Student e-mail _____

	APPIC Due Date	Internship Site Name, City, and State	Type of Site (e.g. Medical Center, Counseling Center, etc.)	Why Dropping Site?
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10				

INTERNSHIP SELECTION RANKING FORM

Student Name _____

Date _____

According to APPIC policy each student must submit to their school a list of their internship acceptance preferences before Uniform Notification Day. Please return this form to DR. SUZANNE ANTHONY – NO LATER THAN FEBRUARY 17, 2006.

List your sites as they are ranked on your Rank Order Sheet for the APPIC National Match Program.

*Total number of sites applied to _____
 (* Please count the AU/H Consortium as one site only)

Total # of APPIC only (not APA) sites applied to _____

*Total number of sites at which you interviewed _____

Total # of APPIC sites at which you interviewed _____

Number of APA approved sites applied to _____

Total # of non-APPIC sites applied to _____

Number of APA approved sites at which you interviewed _____

Total # of non-APPIC sites at which you interviewed _____

For Consortium Students: # Sites Applied to Within Consortium _____ # Interview Within Consortium _____

Please list ALL sites to which you applied, even those that did not offer an interview and those that you did not include on your ranking sheet.

Site Name (List in Rank Order)	City, State	APA Approved (Yes/No)	Interview (Yes/No)	Were you notified you were not being considered? (Yes/No)	Check here if this site was not on your rank order list
1.					
2.					
3.					
4.					
5.					
6.					
7.					

Site Name (List in Rank Order)	City, State	APA Approved (Yes/No)	Interview (Yes/No)	Were you notified you were not being considered? (Yes/No)	Check here if this site was not on your rank order list
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
22.					
23.					
24.					

INTERNSHIP SITE MATCH FORM
THIS FORM **MUST** BE COMPLETED AND RETURNED TO
DR. SUZANNE ANTHONY BY **MARCH 13, 2006.**

Date: _____

Student Name: _____

Address: _____

e-mail: _____

Contact number(s): (H) _____

Please circle that setting which best describes your internship site (circle only one).

- | | |
|------------------------------------|--|
| 1. Community Mental Health Center | 9. State/County Hospital |
| 2. Health Maintenance Organization | 10. Correctional Facility |
| 3. Medical Center | 11. School District/System |
| 4. Military Medical Center | 12. University Counseling Center/Clinic |
| 5. Private General Hospital | 13. University Teaching Facility |
| 6. General Hospital | 14. Independent Practice |
| 7. Veterans Affairs Medical Center | 15. Consortium |
| 8. Private Psychiatric Hospital | 16. Other (e.g. consulting) Please specify |

INTERNSHIP SITE

Name: _____

Director of Training: _____

Address: _____

e-mail: _____

Telephone Number: _____

Starting Date _____ Ending Date _____

Amount of Stipend: _____ Total Hours Expected _____

APA Status: Approved _____ Non-APA _____

APPIC _____ Non-APPIC _____

This site was my _____ choice for training (1st, 2nd, 3rd ...)

Internship Application Process Evaluation Form

Dear Students,

In order to continue to improve the support services provided to students applying for pre-doctoral internships, I would like to invite your feedback about the application process. This information may be shared with the Training Department and other Argosy faculty so that we can continue to assess our role in the application process and gauge students' internship needs and challenges. This is an anonymous survey. **DUE: March 13, 2006**

Please rate the helpfulness of Argosy University/Hawai'i support services. Please choose only one answer.

	Not at all helpful	A little helpful	Somewhat helpful	Helpful	Very helpful
1. The application forms required by Argosy University (e.g. intent form, eligibility form, ranking forms).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Informal meetings and advisement from faculty.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Application mandatory meetings/workshops (e.g. curriculum vitae workshop, interviewing workshop)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. The Training Department (e.g. Director of Internship Training).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. What aspect of the Argosy University internship application process did you find most helpful?

6. What aspect of the Argosy University internship application process could be improved?

7. Please provide a piece of advice or "tip" for future intern applicants.

Evaluation of Internship Site's Application Process

Dear Students,

I would like to understand your experience of the application and interview process.

Please respond to the following questions. This is an anonymous survey. **DUE: March 13, 2006**

Please rate your experience of the different components of the application process.

Please choose only one answer.

	Not at all stressful	A little stressful	Somewhat stressful	Stressful	Very stressful
1. Selecting sites to which you applied.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Completing the APPIC universal application form (AAPI).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Completing supplemental application forms (e.g. cover letter, curriculum vitae).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. Coordinating interviews with the internship sites.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. The interviews.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. Rank ordering sites.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. What aspect(s) of the internship application process did you find most stressful/challenging?

8. How could Argosy University/Hawai'i Training Department and/or faculty members better assist you in these aspects of the application process?

9. In order to help future applicants prepare, please list one question that you were asked during the interview.

Argosy University / Honolulu
PERMISSION FOR AUTOMATIC REGISTRATION

Date: _____

Name: _____

Social Security Number: _____

I grant permission to be automatically registered for the following course(s):

Course Name & Number: _____ Begin: _____
Indicate the term and year automatic registration may begin

Course Name & Number: _____ Begin: _____
Indicate the term and year automatic registration may begin

Chair, Training Director or Faculty Approval: signature 1 _____
The approval required varies depending on the course.
signature 2 _____

Check one of the following:

I give permission for my credit card to be billed on the first day of each semester I am registered:

Visa MasterCard Discover American Express

Number: _____

Exp. Date: _____

I will pay with a personal check on or prior to the first day of each term.

I have applied and been *approved* for financial aid.

In addition, I understand that I will be automatically registered for Clinical Research Project in each term subsequent to the completion of my internship if my CRP is not completed on or prior to the first day of the term.

Signature of Student: _____ Date: _____

OFFICE USE ONLY

Semester _____ Semester _____ Semester _____ Semester _____
 Registered Billed Registered Billed Registered Billed Registered Billed

CRP Complete? *Semester* _____ *Semester* _____ *Semester* _____
 Yes No Registered Billed Registered Billed Registered Billed

APPENDIX D
Argosy University/Hawai'i Internship Statistics & Site Placements

**Argosy University/Hawai'i
Internship Site Statistics**

<p><u>KEY</u> # OF APPLICATIONS / # OF INTERVIEWS * = Student placed at this site ☺ = Clearinghouse Match + = Student offered interview but declined ☒ = Site does not offer interviews</p>
--

Site Name	State	'02 – '03	'03 – '04	'04 – '05
Arkansas Mental Health Services State Hospital	AR	0/0	1/0	1/0
Central Arkansas Veterans Healthcare System	AR	0/0	1/0	1/0
University of Arkansas for Medical Sciences	AR	0/0	0/0	1/0
Arizona State Hospital	AZ	0/0	3/1	1/0
Arizona State University	AZ	0/0	1/0	3/0
Carl T. Hayden, VAMC	AZ	0/0	1/0	0/0
Southern Arizona Psychology Internship Consortium	AZ	0/0	0/0	3/1
Southern Arizona VA Health Care System	AZ	1/0	2/1	3/0
University of Arizona, Health Science Center	AZ	0/0	1/0	0/0
Atascadero State Hospital	CA	1/1*	3/1*	2/1
Center for Multicultural Training	CA	1/0	0/0	0/0
California Mental Health, Vacaville	CA	3/1	0/0	0/0
California State University, Long Beach	CA	2/0	4/0	3/0
Central California Intern Consortium, Fresno	CA	2/1	2/0	1/0
Child & Adolescent Services UCSF	CA	0/0	0/0	1/0
Child/Family Guidance, Northridge	CA	3/2	4/1	4/1
Child Guidance Center, Long Beach	CA	1/0	0/0	0/0
Children's Hospital at LA	CA	2/0	2/0	1/0
Children's Hospital-Oakland, Dept of Psychiatry	CA	0/0	0/0	1/1
Children's Hospital of Orange County	CA	2/0	0/0	0/0
Children's Hospital at Stanford	CA	2/1	0/0	1/0
City of Hope National Medical Center (Duarte)	CA	0/0	0/0	1/0
CSPP, Fresno	CA	1/0	0/0	0/0
Didi Hirsch Mental Health Center	CA	3/1	1/0	2/1
Federal Corrections Inst. Terminal Isl.	CA	0/0	1/0	0/0
Federal Corrections Inst. Dublin	CA	0/0	1/0	0/0
Gary S. Cannon Psychological Services, Fresno	CA	0/0	0/0	1/1
Greater Long Beach Child Guidance	CA	2/0	0/0	0/0

Guidance Center	CA	0/0	1/0	2/1
HELP Group	CA	2/0	1/0	4/2
Jerry L. Pettis Memorial VA Center	CA	1/0	1/0	3/3
Kaiser Permanente Medical Care, Fresno	CA	0/0	1/1	1/0
Kaiser Permanente Medical Care, LA	CA	3/0	6/1	6/2
Kaiser Permanente Medical Care, Vista	CA	1/0	3/0	1/0
Kaiser Permanente, San Diego	CA	1/0	2/0	4/1
Kern County Outpatient	CA	0/0	1/1	0/0
Kern County Forensic	CA	0/0	1/1	0/0
Loma Linda University Medical Center	CA	0/0	0/0	2/2
Los Angeles Ambulatory Care	CA	0/0	0/0	1/0
Marin County Health & Human Services	CA	0/0	0/0	1/1
Metropolitan Detention Center	CA	2/0	0/0	0/0
Metropolitan State Hospital	CA	0/0	1/1	1/1
Mid-Coast Psychology Internship Consortium	CA	0/0	0/0	1/1*
Monterey County Behavioral Health Center	CA	0/0	0/0	1/1
Napa State Hospital Dept. of Psychology	CA	1/0	3/0	4/0
National Asian Am Psychology Training Center	CA	0/0	1/0	0/0
Navel Medical Center, San Diego	CA	1/0	0/0	1/1
Northern California Psychology Internship Consortium	CA	0/0	0/0	3/2
Pacific Clinics Institute	CA	2/1	2/2	4/1*
Patton State Hospital	CA	0/0	2/0	2/1
Portia Bell Hume Behavioral Health and Training Center (Concord)	CA	0/0	0/0	1/0
Psychological & Counseling Services, San Diego	CA	0/0	1/0	0/0
RAMS, Inc.	CA	1/0	2/0	7/0
River Oak Center for Children	CA	3/1	1/1*	5/1*
San Bernardino County Mental Health	CA	1/1	1/1*	1/1
St. John's Child & Family Center	CA	3/0	0/0	4/1
St. Mary's medical Center, San Francisco	CA	0/0	0/0	1/0
SFDVA Medical Center	CA	3/0	1/1	0/0
Sharp Health Care, San Diego	CA	0/0	3/0	6/0
Sharp Mesa Vista Hospital	CA	4/0	0/0	0/0
Stanford University School of Medicine	CA	4/1	0/2	1/0
Shasta County Mental Health Services	CA	1/0	3/1	2/2
Tehachapi Corrections, Fresno	CA	0/0	1/1	0/0
Tri-City Mental Health Center	CA	2/0	1/0	0/0
University of California, Berkley	CA	4/1	2/2*	1/0
University of California, Davis Counseling	CA	4/1	1/1	2/0
UCLA	CA	3/0	3/0	2/0
UCLA Neuropsychiatric Institute	CA	0/0	0/0	0/0
University of California, Irvine	CA	4/1	0/0	0/0
University of California, San Diego	CA	3/1*	8/1	3/0
University of California, Santa Barbara	CA	3/1	1/1	2/0

University of California, Santa Cruz	CA	2/0	2/1	5/1
University of California, San Francisco	CA	0/0	1/1	2/1
USC School of Medicine, Los Angeles	CA	0/0	0/0	1/0
USC Student Counseling Services	CA	1/1	0/0	1/0
University of San Diego	CA	0/0	0/0	3/1
University of San Diego, Veterans Affairs	CA	0/0	0/0	1/0
VA, Long Beach Healthcare System	CA	3/0	1/0	2/0
VA, Los Angeles Ambulatory Care Center	CA	0/0	0/0	4/1
VA Medical Center, San Francisco	CA	1/0	2/0	2/0
VA Northern California Health Care	CA	2/0	4/2	3/0
Veterans Affairs Palo Alto Health Care	CA	1/1	4/0	2/0
Veterans Affairs San Diego	CA	0/0	1/1	0/0
VA Sepulveda Ambulatory Care Center	CA	0/0	0/0	1/0
Veterans Affairs, West LA Health Care Center	CA	0/0	1/0	1/0
Aurora Community Mental Health	CO	4/1	2/0	3/0
Boulder Counseling Center	CO	0/0	0/01	0/0
Children's Hospital	CO	0/0	0/0	3/0
CO Mental Health Institute, Fort Logan	CO	1/0	0/0	1/0
Colorado State University	CO	3/0	1/0	3/0
Community Reach Center; Thornton	CO	0/0	2/1	2/1
Denver Health Medical Service	CO	1/0	1/1	5/0
DVA Medical Center, Denver	CO	1/0	0/0	3/0
Metropolitan State College of Denver	CO	0/0	0/0	1/0
University of Colorado at Boulder	CO	1/1	2/1	4/0
University of Colorado, Health Sciences Center	CO	0/0	0/0	4/0
Wardenburg Health Center	CO	1/0	0/0	0/0
Institute of Living	CT	1/0	1/1	3/1
Dartmouth Medical School	CT	0/0	1/0	0/0
Greater Hartford Clinical Psychology Internship	CT	0/0	0/0	2/1
Village for Families and Children	CT	1/0	0/0	0/0
Yale University School of Medicine	CT	1/0	1/0	0/0
VA Connecticut Healthcare System	CT	0/0	0/0	2/0
American University Counseling Center	DC	0/0	0/0	1/0
Children's National Medical Center	DC	0/0	0/0	1/0
District of Columbia Mental Health	DC	1/0	1/0	0/0
George Washington University, Couns. Center	DC	0/0	1/0	2/0
Howard University Counseling Center	DC	1/0	3/0	1/0
Howard University Hospital Dept of Psychiatry	DC	0/0	3/1	5/2*
St. Elizabeth Hospital (Adult Clinic)	DC	0/0	1/1	3/0
Superior Court of DC Child Guidance Center	DC	0/0	0/0	1/0
Walter Reed Army Medical Center	DC	2/2	3/3	2/0
Washington Assessment & Therapy Services	DC	0/0	0/0	1/1
VA Medical Center, DC	DC	0/0	0/0	2/0
DuPont Hospital for Children	DE	1/0	0/0	0/0
Atlantic Shores Healthcare, S. FL. State Hospit	FL	0/0	1/0	0/0

Central Health Network, Miami	FL	0/0	1/0	0/0
Center for Group Counseling	FL	0/0	1/1	0/0
Children's Psychiatric Center, Inc.	FL	1/0	0/0	0/0
Citrus Health Network	FL	0/0	1/1	1/1
Coastal Behavioral Health Care, Sarasota	FL	0/0	2/0	2/0
Federal Correctional Complex Butner	FL	2/0	1/0	0/0
FL. Dept. Of Corrections Zephyrhills Cor. Inst.	FL	0/0	1/0	0/0
Florida International University	FL	0/0	1/1*	0/0
Federal Bureau of Prisons; Tallahassee	FL	0/0	1/0	0/0
Federal Medical Center at Tallahassee	FL	1/0	0/0	0/0
Florida State Hospital	FL	1/1	1/1*	1/0
Florida State University	FL	2/1	2/1	0/0
James A. Hailey Veterans Hospital (Bay Pines)	FL	0/0	0/0	2/0
Mailman Center for Child Development, University of Miami	FL	2/0	0/0	1/0
Macclenny Hospital	FL	0/0	0/0	1/0
Miami Children's Hospital	FL	0/0	0/0	1/0
Miami Dade Department of Human Services	FL	0/0	1/1*	0/0
Miami VA Medical Center	FL	0/0	1/1	4/1
North Florida/South Georgia Veterans Health System	FL	0/0	0/0	2/0
North East Florida State Hospital	FL	0/0	0/0	1/1
Northwest Dade Center/Citrus Health	FL	1/0	0/0	0/0
Nova Southeastern University	FL	1/1	1/0	0/0
Palm Beach County Division of Youth Affairs- Education and Training	FL	0/0	0/0	1/1
Park Place Behavioral Health Care	FL	0/0	0/0	2/2 +
St. Mary Child Dev. Center/ Dept of Behavioral Medicine (Not APA Accredited)	FL	0/0	1/1	1/0
S. Florida Evaluation & Treatment Center	FL	0/0	2/2	1/0
University of Florida Health Science Center	FL	1/0	1/0	0/0
University of Miami Counseling Center	FL	2/0	0/0	0/0
University of Miami/Jackson Memorial Medical Center	FL	2/0	3/1	3/0
University of South Florida	FL	2/0*	1/0	0/0
VA Medical Center, Bay Pines	FL	0/0	2/0	3/0
Veterans Health System, S. Gainesville N. FL.	FL	0/0	3/3	1/1
Dwight D. Eisenhower Army Medical	GA	2/2	3/2	1/0
Emory University	GA	3/0	1/1	1/1
Georgia State University Counseling Center	GA	0/0	0/0	1/0
Georgia VA Medical Center Consortium	GA	1/0	0/0	0/0
N.W. Georgia Consortium Internship	GA	2/1	0/0	1/0
United States Penitentiary Atlanta, Dept. of Just Veterans Affairs, Atlanta	GA	1/0	1/0	0/0
Veterans Affairs, Atlanta	GA	0/0	1/0	2/0
Argosy University Internship Consortium	HI	11/8*	22/22*	27/27*

VA Medical and Regional Office	HI	14/5	15/12	20/4
VA Medical PTSD	HI	1/1	6/6	18/2*
Tripler Army Medical Center	HI	14/7*	20/20*	24/12*
University of Hawaii at Manoa	HI	13/3	17/8*	17/5*
Iowa State University Student Counseling	IA	1/0	1/0	1/0
North Iowa Consortium Psychology Internship	IA	0/0	0/0	1/0
Pincrest Developmental Center	IA	0/0	1/0	0/0
University of Iowa	IA	1/1	1/0	1/0
VA Central Iowa Healthcare System	IA	0/0	3/3	1/1
Univ. of Idaho Counseling & Testing Center	ID	0/0	0/0	1/1☺
Warm Springs Counseling Center	ID	0/0	1/1	1/1
Advocate Family Care Network	IL	2/0	1/1	1/0
Advocate Illinois Masonic Medical Center	IL	2/1	3/1	3/0
Alexian Bro. Bx Health Hospital	IL	0/0	0/0	1/0
Allendale: Bradley Counseling Center	IL	0/0	0/0	1/1
Aurora Community Mental Health Center	IL	1/0	0/0	0/0
BroMenn Health Care	IL	0/0	1/1	0/0
Cermak Health Services of Cook County	IL	1/0	0/0	0/0
Chicago Read Mental Health Center	IL	3/0	0/0	0/0
Children's Memorial Hospital	IL	0/0	2/0	0/0
Dupage County Health Department Mental Health Services, Lombard	IL	0/0	1/1	0/0
Hartgrove, Chicago	IL	0/0	1/0	0/0
Illinois State University	IL	1/0	2/0	0/0
LaRabida Children's Hospital , Chicago	IL	0/0	2/0	0/0
MENTA Group	IL	3/1*	1/1	2/0
Northern Illinois University	IL	1/0	0/0	0/0
Northwestern Memorial Hospital, Chicago	IL	0/0	1/0	0/0
Northwestern University	IL	1/0	1/0	0/0
Oak Forest Hospital of Cook County	IL	1/0	2/0	1/0
Outreach Chicago Area Christian Training	IL	1/0	0/0	0/0
Provena St. Therese	IL	0/0	3/3	0/0
Southern Illinois University	IL	0/0	4/0	1/0
University of Illinois, Champaign	IL	1/0	2/0	2/0
University of Illinois, Chicago	IL	1/0	3/0	0/0
VA Chicago Health Care System	IL	0/0	2/0	0/0
VA Illiana Health Care System	IL	1/1	3/2	3/1
VA Medical Center, Hines	IL	0/0	2/0	0/0
VA Medical Center North Chicago	IL	1/1	2/2*	0/0
VA West Side Division, Chicago	IL	0/0	1/1	0/0
Vista St. Theresa Medical Center	IL	0/0	0/0	3/0
Westborough State Hospital	IL	0/0	1/0	0/0
Ball Memorial Hospital	IN	0/0	1/0	0/0
Ball State University	IN	2/0	0/0	0/0
Butler University & Behavioral Corporation	IN	0/0	2/0	0/0

Center for Behavioral Health	IN	1/0	2/1	0/0
Hamilton Center, Inc. Terre Haute	IN	0/0	3/1	0/0
Indiana School of Medicine	IN	0/0	1/0	0/0
Indiana University Health Center	IN	1/0	0/0	0/0
Park Center, Inc.	IN	1/1	2/2	1/1
Purdue University Counseling Services	IN	1/0	1/0	0/0
South Lake Center for Mental Health	IN	0/0	0/0	1/0
Tri-City Community Mental Health	IN	1/0	2/0	1/0
University of Notre Dame Counseling	IN	1/1	0/0	0/0
Youth Opportunity Center Psychological Services Center, Munice	IN	0/0	1/1	0/0
Family Services and Guidance Center	KS	1/0	0/0	2/1
Kansas State University Counseling Services	KS	0/0	1/1	1/0
VA Eastern Kansas (Leavenworth/Topeka)	KS	0/0	0/0	1/0
Acumen Counseling Services, Inc.	KY	0/0	0/0	1/0
East Kentucky, Hazard	KY	0/0	1/1	0/0
Federal Medical Center	KY	0/0	1/1	0/0
VA Medical Center, Lexington	KY	0/0	0/0	2/0
LSU Health Sciences Center	LA	2/0	3/2	1/0
Tulane University Health Sciences Center Department Psychiatry & Neurology	LA	0/0	1/1	0/0
Southern Louisiana Internship Consortium	LA	0/0	1/1*	1/0
Bureau of Study Counsel, Harvard University	MA	0/0	1/1	0/0
Boston Consortium; VA Medical	MA	0/0	2/0	3/0
Boston Medical Center/Boston University	MA	3/1*	5/1	3/2*
Boston University Center for Multiculturalism	MA	0/0	0/0	2/1
Cambridge Hospital	MA	2/0	4/0	3/0
Carson Center for Human Services, Westfield	MA	0/0	2/1	1/1
Children's Hospital at Harvard	MA	3/0	1/1	0/0
Danielson Institute at Boston University	MA	0/0	1/1*	1/0
Dept. of Psychiatry Cambridge	MA	1/0	0/0	0/0
Dr. Solomon Carter Fuller Mental Health	MA	1/0	0/0	0/0
Edith Nourse Rogers Memorial VAMC	MA	0/0	0/0	2/1
Federal Medical Center	MA	0/0	1/1	3/1
Franciscan Hospital for Children	MA	0/0	0/0	2/0
Harvard Medical School/Massachusetts Mental Health Center, Jamaica Plains	MA	2/0	1/0	1/0
Harvard Medical School, Children's Hospital	MA	0/0	0/0	2/0
Harvard University, Mass General Hospital	MA	0/0	1/0	1/0
Harvard Medical School, McLean Hospital	MA	0/0	3/2	1/0
Harvard Medical VA, GRECC	MA	0/0	1/1	0/0
May Institute-Predoctoral Internship Program	MA	0/0	1/0	3/0
Northeastern University Counseling Center	MA	0/0	0/0	1/0
South Shore Mental Health	MA	0/0	1/0	0/0
Suffolk University, Boston	MA	0/0	1/0	1/0

Psychology Internship Training Program Massachusetts General Hospital	MA	0/0	1/0	0/0
Tewksbury Hospital	MA	0/0	0/0	1/1*
University of Massachusetts, Amhurst	MA	4/0	4/1	2/0
University of Massachusetts Medical School, Worcester Hospital	MA	0/0	0/0	3/0
VA Medical Center of North Hampton	MA	0/0	1/1	0/0
VA Medical Center of Leeds	MA	0/0	1/1	2/1
Westborough State Hospital	MA	1/1	1/1*	0/0
Worcester Youth Guidance	MA	0/0	0/0	1/0
Crownsville Hospital	MD	0/0	1/0	0/0
John Hopkins University Counseling Center	MD	0/0	0/0	2/0
John L. Gildner Regional Institute for Children and Adolescents	MD	0/0	0/0	2/1
Kennedy Krieger Institute, John Hopkins	MD	1/0	0/0	1/0
Malcolm Grow Medical Center	MD	1/1	3/3*	1/0
Springfield Hospital Center	MD	0/0	1/0	3/0
Spring Grove Hospital Psychology Dept.	MD	0/0	0/0	4/0
University of Maryland School of Medicine	MD	0/0	0/0	1/0
Norfolk Medical Center	ME	0/0	1/0	1/1
University of Maine Counseling Center	ME	2/1*	1/1	1/0
Veterans Affairs-Togus	ME	0/0	1/0	1/0
Ann Arbor VA Health System	MI	1/0	0/0	5/1
Children's Hospital of Michigan	MI	1/0	0/0	0/0
Grand Valley State University	MI	1/1	1/1	0/0
Hawthorn Center	MI	1/0	2/0	0/0
Henry Ford Health Sciences Center	MI	1/1	2/0	1/0
John D. Dingell VA Medical Center	MI	0/0	0/0	2/1
Pine Rest Christian Mental Health	MI	2/0	0/0	0/0
University of Kalamazoo Michigan	MI	0/0	1/0	0/0
University of Michigan Counseling & Psychological Services	MI	1/0	3/2	0/0
University of Michigan, Institute for Human Adjustment (Ann Arbor)	MI	0/0	0/0	1/0
VA Medical Center, Battle Creek	MI	1/1	2/2	0/0
Wayne State University	MI	1/0	2/2	2/0
Western Michigan University	MI	1/0	0/0	0/0
Federal Medical Center, Rochester	MN	0/0	1/1	1/1*
Hazeldon Mental Health Center	MN	1/0	3/1	1/1
Hennepin County Medical Center	MN	1/0	0/0	0/0
Human Services Inc. Oakdale	MN	0/0	0/0	0/0
Human Service Inc. Washington County	MN	1/0	0/0	0/0
Metropolitan CMHC, St. Paul	MN	0/0	1/1	0/0
University of Minnesota	MN	1/0	0/0	0/0
VA Medical Center Minneapolis	MN	0/0	1/0	1/0

The Village Oakdale	MN	0/0	0/0	1/0
Children's Mercy Hospital, Developmental and Behavioral Sciences Section (Kansas City)	MO	1/0	0/0	1/0
Fulton State Hospital	MO	0/0	1/1	0/0
St. Louis DVA Medical Center	MO	0/0	1/1	1/0
University of Missouri-Kansas	MO	0/0	0/0	1/0
University of Missouri-Columbia	MO	3/2	1/1	1/0
US Medical Center for Federal Prisons	MO	0/0	1/1	1/0
VA Eastern Kansas Health Care System	MO	0/0	0/0	1/0
Western Missouri Mental Health Center	MO	0/0	1/0	0/0
Gulf Coast VA Health Care System, Biloxi	MS	0/0	3/2	0/0
Mississippi State Hospital	MS	0/0	1/1	1/1
Montana State University	MT	4/4	1/1	3/1*
Behavioral Health Center – Charlotte	NC	0/0	1/0	0/0
Behavioral Health Center-CMC Raudolpha	NC	0/0	1/0	0/0
Broughton Hospital; Morganton	NC	0/0	2/2	1/1
Dorthea Dix Hospital	NC	0/0	0/0	1/1
Duke University Counseling Center	NC	0/0	0/0	1/0
Duke University Medical Center	NC	2/0	3/0	0/0
Federal Correctional Complex - Butner	NC	1/1	1/0	1/0
Salisbury VA Medical Center	NC	0/0	0/0	2/0
UNH Schofield House	NC	1/0	0/0	0/0
University of North Carolina, School of Med	NC	2/0	1/0	0/0
Veterans Affairs Medical Center	NC	0/0	1/1	1/0
Internship Training Program	NE	1/0	0/0	0/0
Nebraska Internship Consortium	NE	0/0	1/1	1/0
Norfolk Regional Center	NE	0/0	1/0	1/0
University of Nebraska Counseling Psychology	NE	0/0	1/1	0/0
Riverbend Community Mental Health	NH	1/0	1/1	0/0
Seacoast Mental Health Center	NH	0/0	2/2	1/1
University of New Hampshire	NH	1/0	1/1	0/0
Ancora Psychiatric Hospital	NJ	1/0	2/2	0/0
Jersey Shore Medical Center	NJ	0/0	1/0	1/1
Trenton Psychiatric Hospital; West Trenton	NJ	0/0	1/0	0/0
University of Medicine & Dentistry of NJ	NJ	0/0	2/0	2/0
VA NJ Health Care System, East Orange	NJ	0/0	1/1	0/0
New Mexico Veterans Health	NM	0/0	1/0	1/1
Southwest Consortium VA Medical Center	NM	0/0	2/0	1/0
Sierra Nevada VA health Care System	NV	0/0	1/1	3/2
Albany Medical Center Hospital	NY	0/0	1/0	1/0
Albert Einstein College of Medicine. N. Bronx	NY	0/0	2/0	0/0
Astor Home for Children	NY	3/2	0/0	1/0
Beth Israel Medical Center	NY	0/0	1/0	1/0
Brookdale University Hospital	NY	0/0	1/0	1/0
Brooklyn University Hospital & Medical Center	NY	0/0	1/0	0/0

Columbian Presbyterian Medical Center	NY	0/0	1/0	0/0
Creedmoor Psychiatric Center	NY	0/0	1/1	0/0
Crestwood Children's Center	NY	1/1	0/0	1/0
Dutchess County Dept of Mental Hygiene	NY	0/0	1/1*	0/0
Fifth Avenue Center for Counseling and Psychotherapy	NY	0/0	0/0	1/0
Gouverneur Hospital Behavior Health	NY	0/0	1/1	0/0
Hudson River Regional Psychology Internship Program, (Poughkeepsie)	NY	0/0	0/0	1/1
Hutchings Psychiatric Center	NY	0/0	2/3	3/2
Jewish Board of Family & Child Services	NY	0/0	0/0	1/0
Kansas State, Manhattan	NY	1/0	0/0	0/0
Karen Horney Clinic	NY	2/0	0/0	0/0
Kings County Hospital	NY	0/0	1/0	2/0
Kingston Community Mental Health Center	NY	0/0	0/0	1/0
Lincoln Mental Health Center	NY	0/0	0/0	2/1
Long Island Jewish Medical Center, The Zucker Hillside Hospital	NY	0/0	0/0	1/0
Manhattan Psychiatric Center	NY	0/0	1/0	1/0
Maimonides Medical Center (Brooklyn)	NY	0/0	0/0	5/0
Montefiore Medical Center	NY	0/0	0/0	1/0
Mount Sinai Hospital & School of Medicine	NY	0/0	1/0	1/0
Nassau University Medical Center	NY	0/0	0/0	1/0
New York University Medical Center/ Rusk Institute of Rehab Medicine	NY	0/0	1/0	2/1
Northport VAMC	NY	0/0	0/0	1/1
North Shore University Hospital, Manhasset	NY	0/0	1/0	0/0
NYU-Bellevue Hospital Center	NY	1/1	2/0	3/1
Pace University	NY	0/0	0/0	1/0
Post Graduate Center for Mental Health Dept. of Psychology	NY	0/0	0/0	1/0
Saint Luke's Roosevelt Hospital Center	NY	0/0	0/0	1/0
Saint Mary's Children & Family Services	NY	1/1	1/1	0/0
State University of NY at Buffalo	NY	0/0	2/2	1/0
SUNY Upstate Medical Center	NY	0/0	0/0	1/0
Sunset Park Mental Health Center - Lutheran Medical Center	NY	0/0	1/1	5/2*
Ulster County Community Mental Health	NY	0/0	1/0	1/1*
University at Stony Brook Counseling	NY	3/1	4/0	2/0
University of Rochester Counseling	NY	2/0	3/3	3/2*
University of Rochester School of Medicine	NY	0/0	0/0	2/2
VA- Hudson Valley Healthcare System	NY	0/0	0/0	2/1
VA- Montrose	NY	0/0	0/0	1/0
VA - New York Harbor Manhattan Campus	NY	0/0	1/0	0/0
VA- Syracuse	NY	0/0	0/0	1/1

VA Western New York Healthcare, Buffalo	NY	0/0	0/0	3/0
Westchester Jewish Community Services	NY	0/0	0/0	1/0
Applewood Centers, Inc	OH	0/0	1/0	0/0
Children and Adolescent Service Center	OH	1/0	0/0	1/0
Cincinnati VA Medical Center	OH	0/0	1/1	2/0
Louis Stokes Cleveland DVA Medical Center	OH	0/0	2/2	1/1
Medical College of Ohio	OH	1/0	0/0	0/0
Miami University, Ohio	OH	2/1*	3/2	4/1
NW Ohio Consortium	OH	1/1*	1/0	1/0
Northeastern Ohio University Col. Of Medicine	OH	0/0	1/0	0/0
Ohio State University, Columbus	OH	0/0	1/0	0/0
University of Cincinnati	OH	1/0	0/0	1/0
University of Oregon, Counseling & Testing Ce	OH	0/0	2/0	0/0
VA Medical Center, Dayton	ON	0/0	0/0	2/1
Wright – Patterson USAF Medical Center	OH	0/0	2/2	1/0
Wright State University	OH	3/2	1/1	0/0
Northwestern Oklahoma, Vinto	OK	0/0	1/1	0/0
Oklahoma Health Consortium Goddard Center	OK	0/0	1/0	0/0
Department of VA Domiciliary	OR	0/0	1/0	0/0
Lifeworks Northwest Community Mental Health Center	OR	0/0	0/0	6/0
Morrison Center Child and Family	OR	3/1	1/1	5/4*
Oregon Health & Science University-University Center for Excellence on Developmental Disabilities	OR	0/0	0/0	3/0
Portland VA Medical Center	OR	4/4*	3/3	7/2*
Portland State University Counseling Center	OR	0/0	0/0	1/0
Psychology Services Center, Portland	OR	0/0	0/0	2/0
School of Professional Psychology/Pacific U	OR	0/0	0/0	1/1
Tualatin Valley Centers	OR	1/1	2/2	0/0
University Counseling Center	OR	6/0	0/0	0/0
University of Oregon Counseling & Testing Center	OR	0/0	0/0	1/0
University of Oregon	OR	0/0	1/1	2/0
Allegheny General Hospital, Pittsburgh	PA	0/0	1/0	1/0
Coatsville VA Medical Center	PA	0/0	0/0	1/0
Duquesne University Counseling Center	PA	1/1	0/0	0/0
Friends Hospital	PA	2/1	0/0	2/1
Geisinger Medical Center	PA	1/0	0/0	1/0
Milton Hershey School	PA	1/0	0/	0/0
Pennsylvania State University	PA	2/0	0/0	1/1
Penn State University Counseling	PA	1/0	0/0	0/0
Philadelphia College of Osteopathic Med	PA	0/0	0/0	0/0
Philhaven Hospital	PA	1/1	0/0	0/0
Reading Hospital	PA	0/0	0/0	1/0

University of Pittsburgh	PA	1/0	0/0	0/0
Brown University	RI	0/0	1/0	1/0
University of South Carolina	SC	1/0	0/0	0/0
VA black Hills Health Care System	SD	0/0	2/1*	4/2*
Royal University Hospital	SK	0/0	1/0	0/0
The Guidance Center Internship in Prof. Psych	TN	0/0	0/0	1/1
James H. Quillen VA Medical Center	TN	0/0	1/0	1/0
Memphis VA Medical Center	TN	0/0	0/0	1/0
University of Memphis Psy. Counseling Unit	TN	0/0	1/0	0/0
Baylor College of Medicine	TX	0/0	2/0	1/0
Brooke Army Medical Center	TX	2/0	5/1	10/3
Central Texas Veterans Health Care System	TX	0/0	0/0	2/1
Dallas Metropolitan Consortium	TX	0/0	0/0	1/0
Dallas Independent School District	TX	0/0	0/0	1/1
Federal Medical Center, Ft. Worth	TX	0/0	1/1	0/0
Federal Medical Center at Fort Worth	TX	2/1	0/0	1/1
Federal Medical Center, Carswell	TX	1/0	0/0	0/0
Ft. Worth Independent School District	TX	0/0	0/0	1/0
Houston Independent School District	TX	0/0	0/0	2/1
Lewisville Independent School District	TX	0/0	0/0	1/1*
Michael E. DeBakey VAMC	TX	0/0	0/0	5/0
Salesmanship Club Youth & Family Ceneters	TX	0/0	0/0	1/0
South Texas Veterans Health Care	TX	1/0	0/0	3/0
Texas A&M University	TX	0/0	0/0	2/1
Texas Tech University Counseling Center	TX	2/1	2/1	1/0
Texas Woman's University Counseling	TX	2/1	1/0	2/1
Texas State University, San Marcos	TX	0/0	1/0	2/1
University of Houston Counseling Center	TX	1/0	0/0	1/1*
University of Texas at Austin	TX	1/0	0/0	2/0
University of Texas Health Science Center	TX	0/0	4/0	1/0
University of Texas Houston Medical Center	TX	1/1	2/0	1/1
VA Medical Center, Dallas	TX	0/0	1/0	0/0
VA Medical Center, Houston	TX	1/1	2/2	1/1
VA Northern Texas Health Care System	TX	0/0	0/0	2/1
Wilford Hall Medical Center	TX	1/1	3/2	0/0
Brigham Young University	UT	3/2	0/0	1/1
Primary Children's Medical Center	UT	0/0	2/2	1/0
University of Utah	UT	0/0	1/1	2/1
Utah State Hospital	UT	0/0	0/0	1/1
VA Salt Lake City Health Care System	UT	1/0	3/1	2/1
Valley Mental Health	UT	0/0	2/2	3/3
Wasatch Mental Health Center	UT	0/0	0/0	1/1
Alexandria Community Mental Health	VA	0/0	2/0	0/0
Center for Multicultural Human Services	VA	0/0	0/0	3/3*
Christian Psychotherapy Services	VA	0/0	0/0	1/0

Cook Counseling Center, Virginia Tech	VA	1/1	0/0	0/0
Dept. of Psychiatry and Behavioral	VA	1/0	0/0	0/0
Eastern Virginia Medical School, Dept of Psychiatry	VA	0/0	1/0	3/1
Eden Counseling Center	VA	0/0	0/0	1/1
Thomas E. Cook Counseling Center	VA	0/0	1/0	0/0
University of Virginia	VA	1/0	3/1	1/0
VA Hampton	VA	0/0	0/0	1/1
VA Medical Center, Salem	VA	0/0	0/0	2/0
Virginia Beach City Public Schools	VA	0/0	0/0	1/1
Virginia Commonwealth University	VA	0/0	1/1	0/0
Virginia Tech University	VA	0/0	1/1	0/0
Virginia Treatment Center for Children, Psychology Internship, Dept of Psychiatry	VA	0/0	0/0	1/0
Woodburn Center for Community Mental Health	VA	0/0	0/0	2/0
Woodlawn Center for Community Mental Health	VA	0/0	1/0	0/0
VA Medical Center, General Int. Salt Lake City	VT	0/0	1/1	1/0
VA Medical Center, White River Junction	VT	0/0	3/3	0/0
APA Internship Program	WA	1/0	0/0	0/0
Seattle VA-Medical Center	WA	0/0	0/0	2/0
Spokane Mental Health	WA	2/2	3/2	6/3
VA Medical Center	WA	3/0	0/0	0/0
VA Puget Sound Health Care System	WA	1/0	6/3*	4/0
University of Washington, Counseling Center	WA	1/0	0/0	1/1
University of Washington School of Medicine	WA	0/0	0/0	1/0
Western State Hospital	WA	2/0	4/2	4/3
Washington State University	WA	2/2	2/1	1/0
Aurora Psychiatric Hospital (Behav. Health Ser.)	WI	0/0	1/0	0/0
Mendota Mental Health Institute	WI	1/1	0/0	0/0
University of Wisconsin, Madison	WI	1/0	1/1	0/0
VA Medical Center, Milwaukee	WI	0/0	1/0	0/0
West Virginia University	WV	1/1	0/0	0/0
Cornerstone Behavioral Health, Evanston	WY	0/0	2/2	0/0
Wyoming State Hospital, Evanston	WY	0/0	3/1	1/1
Hospital for Sick Children, Toronto	Canada	0/0	1/0	0/0
Grand General River Hospital;Kitchner Ontario	Canada	0/0	2/0	0/0
Children's Hospital of East Ontario; Ottawa	Canada	0/0	1/0	0/0
Ottawa Hospital	Canada	0/0	1/0	0/0
London Health Services Center London, Ontario	Canada	0/0	1/1	0/0
Bay Crest Center for Geriatric Care, Toronto	Canada	0/0	1/0	0/0
Bloorview MacMillan Childrens Center, Toronto	Canada	0/0	1/0	0/0

Where In Hawaii Have They Gone!

ARGOSY CONSORTIUM SITE HISTORY

Argosy Consortium Site Honolulu, Hawaii	99-00	00-01	01-02	02-03	03-04	04-05	05-06
Adult Mental Health Division							5
Alaka'I Na Keiki	1	2			1	2	1
Bay Clinic - Hawaii						1	
CARE	4	3	1	2	3	3	
Castle	1						
Child & Family Service		1	1	2		1	
Department of Public Safety (SOTP)		1					
DOE Hawaii							1
Forensic Behavioral Sciences Institute	2	1	2				
Hale Kipa		1	2				
Hana Community Health Center					2		
Hawaii Counseling & Education Center	2	1		1	1	2	
Honolulu Family Therapy Center						1	
Kaiser Behavioral Health Services			2		3	3	
Ld & ADHD Center							1
Manakai O Malama							1
North Shore Mental Health Clinic				3	1		
Na Pu'uwai Behavioral Health Program - Molokai						1	1
Reneau Kennedy					1		
Samaritan Counseling Center							1
Schofield Barracks					1		
T.I.F.F.E.							2
Waianae Coast Comprehensive Health Center					1	1	3

Argosy University/ Honolulu
2002-2003 Internship Site Placements
(Interns during 2003-04)

Mavis Maiava Alaimalo	Kaiser Behavioral Health Services, HI
Efland Amerson	Kaiser Behavioral Health Services, HI
Cheryl Andaya	Atascadero State Hospital, CA
Edward Bieda	Reneau Kennedy, HI
Kerrie Boland	The Menta Group Inc., IL
David Brown	Schofield Barracks, HI
Ilaná Fernandez	University of South Florida Counseling Center for Human Development, FL
Blossom Fonoimoana	North Shore Mental Health Clinic, HI
Donna Goodwin	John Umstead Hospital, NC
Lynn Goya	Kaiser Behavioral Health Services, HI
Audrey Lee Hoo	CARE, HI
Kristin Ljungberg	University of Maine Counseling Center, ME
Cara K. Lucey	CARE, HI
Travis K. Lunasco	Tripler Army Medical Center, HI
Kim Nghiem-Gianforti	Boston Medical Center/Boston University School of Medicine, MA
Keith Pedro	Hana Community Health Center, HI
Jill C. Peterson	Miami University Student Counseling Center, OH
Phillip Rios	CARE, HI
Judith Rocap	Waianae Coast Comprehensive Health Center, HI
Darryl S. Salvador	Portland VA Medical Center, OR
Amy Shannon	Northwest Ohio Consortium, OH
Malia Sperry	University of Colorado at Boulder, CO
Noela Yamamoto	University of California San Diego, CA
Stacey A. Yim	Hana Community Health Center, HI

Argosy University/ Honolulu
2003-2004 Internship Site Placements
(Interns during 2004-05)

Ahlfield-Bruhn, Linda T.	Malcolm Grow USAF Medical Center, Andrews Air Force Base, Maryland
Aoyagi, Lance	Argosy University Consortium: CARE Hawaii
Bergholtz, Christina C.	VA Medical Center-North Chicago
Bergholtz, George F.	VA Medical Center-North Chicago
Bollinger, Todd A.	Florida State Hospital, Chattahoochee, Florida
Bongo, Carol Jean	Southern Louisiana Internship Consortium, Baton Rouge, Louisiana
Clark, Michael S.	Argosy University Consortium: Molokai – Na Pu’uwai Behavioral Health Program
Dang, Cynthia C.	Argosy University Consortium: Child & Family Services
Davies-Stokes Louise G.	Argosy University Consortium: Alaka’I Na Keiki
Goldblatt, Carol J.	Argosy University Consortium: Kaiser
Granzotto, Daniela	Argosy University Consortium: Alaka’I Na Keiki
Hall, Danielle L.	River Oak Center for Children, Sacramento, California
Harding, Charles T.	Nebraska Internship Consortium in Professional Psychology: Quality Living Center Inc. Rehabilitation Center, Department of Psychology and Neuropsychology
Hashimoto, Sara H.	Argosy University Consortium: CARE Hawaii
Higa-Rogers, Barbara J.	Argosy University Consortium: Kaiser
Hung, Lusa	Dutchess County Department of Mental Hygiene, Poughkeepsie, New York
Kekaulike, Kaniala	Tripler Army Medical Center
Kimura, Kristina L.	Argosy University Consortium: Honolulu Family Therapy Center, Inc.
Komori, Lori A. C.	University of Hawaii at Manoa
Laconsay, Janet K.	Argosy University Consortium: CARE Hawaii
Lam, I. Han	Miami – Dade Department of Human Services
Lee, Devon A.	Argosy University Consortium: Bay Clinic
Lee Soon, Melissa A.	Atascadero State Hospital, Atascadero, California
Machiels, Sandra E.	VA Black Hills Health Care System, Fort Meade, SD

Makishma, Donna S.	Danielsen Institute at Boston University
Ralston, Tyler C.	VA Puget Sound-American Lake Div; Tacoma, WA
Shelton, Mary P.	San Bernardino County, Rialto, California
Sikorski, Victoria J.	Argosy University Consortium: Kaiser
Silva, Gail D.	Argosy University Consortium: Hawaii Education and Counseling Center, Inc.
Tanner, Halona W.	Tripler Army Medical Center
Taylor, Chad T.	Argosy University Consortium: Wai'anae Coast Comprehensive Health Center
Torres, Gerardo	Westborough State Hospital-Osgood, Westborough, Massachusetts
Valdez, Jay D.	University of California-Berkeley
Vanaman, Margaret J.L.	Argosy University Consortium: Hawaii Education and Counseling Center, Inc.
Weare, Byron D.	Florida International University/ Biscayne Bay, North Miami

Argosy University/ Honolulu
2004-2005 Internship Site Placements
(Interns during 2005-06)

- | | |
|---------------------------------|--|
| 1. Lisa L. Arceneaux | Howard University –Dept. of Psychiatry; Washington, DC |
| 2. Carinthia A. Armitage | Argosy Consortium: Alaka’I Na Keiki |
| 3. John (Jay) E. Baird | Federal Medical Center-Rochester, Minnesota |
| 4. Shelley R. Barber | University of Houston Counseling Center |
| 5. Maureen E. Barcia | University of Idaho Counseling and Testing Center |
| 6. Joanne A. Bautista-Torres | Mid Coast Psychology Internship Consortium; Fresno, CA |
| 7. Conrad B. Bernisto | Tewksbury Hospital Hathorne Mental Health; Tewksbury, MA |
| 8. Gina-Lyn Camara | Argosy Consortium: Adult Mental Health Division-Forensic Psy |
| 9. Virginia T. Cantorna | Boston Medical Center/ Boston University |
| 10. Kyle Chang | Center for Multicultural Human Services; Falls Church, VA |
| 11. Michael E. Christopher | VA-Honolulu, National PTSD Center |
| 12. Hope A. Cristobal | Boston Medical Center/ Boston University |
| 13. Eduardo Cua | Argosy Consortium: Adult Mental Health Division-Forensic Psy |
| 14. Jenny R. Ebesutani | University of Hawaii at Manoa Counseling Center |
| 15. Ericka J. Ehrhorn | Argosy Consortium: Adult Mental Health Division-Forensic Psy |
| 16. Danelle H. Gerona | Argosy Consortium: TIFFE |
| 17. Nancy L. Graber | Argosy Consortium: LD and ADHD Center |
| 18. Nalani T. Grace | Tripler Army Medical Center; Honolulu, HI |
| 19. Amy Hammond | Argosy Consortium: Samaritan Counseling Center |
| 20. Jan-Sue Heverly | Argosy Consortium: WCCHC |
| 21. Cindy K. Ikeda | Montana State University-Bozeman, MT |
| 22. Cindy Jong | VA Black Hills Health Care System |
| 23. Sherri Ann Kalani Ka’ahanui | VA Black Hills Health Care System; Fort Meade, SD |
| 24. Mei Wah A. W. Kaneaiakala | Argosy Consortium: WCCHC |
| 25. Claren K. Kealoha-Beaudet | Argosy Consortium: DOE Hawaii |
| 26. Patricia Jo M. Koenen | Ulster County Mental Health Dept.; Kingston, NY |
| 27. Laura S. Kwarta | Portland VA Medical Center; Portland OR |
| 28. Barbara D. Lee | River Oak Center for Children; Sacramento, CA |
| 29. Mailyynn T. Ngo | Pacific Clinics: Asian Pacific Family Center; Pasadena, CA |
| 30. Jill S. Panos | Tripler Army Medical Center; Honolulu, HI |
| 31. Michael K. Quong | Argosy Consortium: TIFFE |
| 32. Richard Rothschilder | Argosy Consortium: Manakai O Malama |
| 33. Bernadette E. Sakai | Lewisville Independent School District; Lewisville, TX |
| 34. Danielle M. Shallcross | Sunset Park Community Mental Health Center; Brooklyn, NY |
| 35. Joy Shimamoto | Argosy Consortium: Na Pu’uwai Behavioral Health Program |
| 36. Gavin K. Takenaka | Argosy Consortium: Adult Mental Health Division-Forensic Psy |
| 37. Nicole R. Thompson | University of Rochester Counseling Center; Rochester, NY |
| 38. Steven C. Walker | Morrison Center for Child & Family Services; Portland, OR |
| 39. Cyma B. Wilson | Argosy Consortium: Adult Mental Health Division-Forensic Psy |
| 40. Nicole S. Wright | Argosy Consortium: WCCHC |

APPENDIX E

Tips and Examples of Cover Letters/Curriculum Vita

Writing a Cover Letter

A Cover Letter is a brief introduction of you and it's purpose is to give the reader a taste of what is to follow in the application/vita

A Cover Letter should include the following information:

- Your contact information
- Date
- Name and address of the person your are contacting
- Greeting
- Body
 - Purpose of the letter and interest in position (“Why I’m writing to you”)
 - Discuss your skills (“Why I’m qualified for the position”); establish your suitability for position
 - Express an interest in the position, discuss any attachments/enclosures, and thank you
- Closing Greeting and Signature

Tips for Writing a Cover Letter

- Your letter should be tailored to meet the specifics of the internship position
- Personalize your greeting to each site (i.e. avoid using “To whom it may concern” instead either address it to the Training Director or “Selection Committee Members”)
- Be brief and concise (try to keep it to one page)
- Check spelling and grammar; avoid using contractions
- Paper should match curriculum vita (keep the paper plain and subtle)
- Always sign letter

October, 15th 2002

Any Student
Street Address
Honolulu, HI 96888
(808)123-4567
email address

Dr. Jack Smith
Director of Training
Internship Training Services
Any Road
Anytown, ST 60506-1038

Dear Dr. Smith:

I wish to express my strong interest in your predoctoral internship program for the 2003-2004 year and accordingly, submit an application for consideration. Presently, I am a fourth year student at Argosy University- Honolulu, an APA approved clinical psychology program. I am pleased to say that I have passed my comprehensive exams and have finished my coursework. I am presently working as a therapist at a non-profit residential program for high risk adolescent males, primarily of Pacific Islander ancestry. I work as part of a multidisciplinary team, including psychiatrists, clinical psychologists, teachers, house managers, youth counselors, care coordinators, probation officers, and chemical dependency counselors in order to best serve the needs of the youth. I enjoy working independently as well as in team settings.

As indicated in my curriculum vita, I have experience in several different settings, including a community mental health center, an army hospital, and a residential program. These experiences have provided me with the opportunity to work with individuals of different ages in various contexts with a multitude of concerns. This work has underscored the importance of empathy and understanding individual differences in enhancing the growth and development of healthy coping skills.

I am attracted to the variety of training experiences with children and adolescents that are available at your site. I believe that your internship site will provide me with an opportunity to enhance my diagnostic and therapeutic skills in serving youth of various ages and their families. I am also interested in the opportunity to continue working with culturally diverse individuals. I believe the philosophy of training at the (Internship Site Name) is congruent with my goals for the internship year, which is to enhance my skills in assessments and psychotherapy to foster the health and growth of youth and their families as well as to develop my professional identity. I believe that my education, experience and strong work ethic make me a qualified applicant for your program and I am certain I could be a valuable and productive intern from the very start. My primary

focus will be a total commitment to the objectives of the program and to the individuals that receive mental health services.

Thank you for your consideration of my application. I have enclosed the APPIC application form, a curriculum vita, three letters of references, a psychological assessment report, graduate transcripts and a self- addressed postcard. I would greatly welcome the opportunity for an interview. If you have any questions, please feel free to contact me by phone at (808) 123-4567 or by e-mail (email address). I look forward to hearing from you.

Sincerely,

Any Student, M.A.
Psy.D. Student
Clinical Psychology

811 CLIFF DRIVE APT. B4

REBECCA MARY ANTONIO

Townsville, CA 93109

October 1, 2002

California Health Care System
Department of Psychiatry
University of California Medical Center
Outpatient Clinic
150 Any Road
Town, CA 94553-4695

Dear Dr. Brown,

I am writing to express my interest in the internship training program at University of California Medical Center for the 2002-2003 year. I believe that my combination of training and experiences in the areas of clinical and school psychology make me a good fit for a program such as yours, one that values a multifaceted and diverse approach to training mental health practitioners.

As reflected in my vita, I have extensive experience providing psychological services to culturally and economically diverse children, families, and adults in a wide variety of settings, including outpatient mental health clinics, community counseling centers, schools, and hospitals. So that I might have the greatest impact on those individuals whom I serve, I have continually sought opportunities to enhance my skills in assessment, prevention and intervention, counseling, crisis management, and consultation. While completing my clinical practicum at American University, I had the opportunity to train at Ohio Hospital where I provided a wide range of psychological services to children and adolescents who had experienced severe medical trauma and/or had physical disabilities. My work as a school psychologist has allowed me to further refine my child assessment and intervention skills.

I am particularly interested in the internship program at University of California Medical Center for the opportunity it would afford me to be a part of a staff that emphasizes the importance of preparing psychologists to provide effective services to diverse and underserved populations, and encourages practitioners to take on leadership roles in the advancement of the profession. I am interested in all of the rotations mentioned in your application packet; I am especially looking forward to talking to you about the Child Psychiatry Services offered at your site.

As requested, I have enclosed my curriculum vita and APPIC application; Drs. Gale Smith, Michael Long, and Cherise Burns will forward letters of recommendation to you. Thank you for your consideration of my application.

Sincerely,

Rebecca Mary Antonio

Student A, M.A.

1234 ABC Street
AnyTown, ST. 12345

Home: (888) 123-456 Cellular: (111) 123-456 Email: student@hotmail.com

November 3, 2002

John Doe, Ph.D., Director of Training
Psychology Internship (P3MHDC)
AnyTown VA
1234 SW Anytown Road
AnyTown, ST 12345

Dear Dr. Doe,

After carefully reviewing the materials, I would like to submit an application and express my strong interest in a position as a pre-doctoral psychology intern for your 2003-2004 training. I believe that my combination of training and experiences in the areas of clinical psychology make me a good fit for a program such as yours, one that values training generalist psychologists to be well-rounded and able to provide clinical mental health services across different patient populations.

As reflected in my vita, my education and training experiences have been interdisciplinary and varied. During my training, I had the opportunities to participate in both a 3-month traineeship at the VA Medical and Regional Office in AnyTown and a 9-month doctoral therapy practicum in Behavioral Medicine/Health Psychology at State Army Medical Center. Through this experience, I have found working with veterans and diverse populations of patients within a medical setting to be very challenging and rewarding. I have also found the scope of training available in a VA medical environment to be of the highest quality in terms of achieving my goals, such as the opportunity to learn and work in primary care settings and interact with the geriatric population, of whom I am currently less familiar. One of my future goals is to work as a psychologist in behavioral medicine/health psychology, and I am very interested in learning more about treatment with the multifaceted and diverse population of patients that your site services. Moreover, I would like to develop into a well-rounded psychologist, and the opportunities to further develop my assessment proficiency, treatment interventions in individual/group psychotherapy, and skills as a consultant on multidisciplinary teams will undoubtedly help me achieve this goal.

Overall, I anticipate internship to be a positive and challenging experience that will enable me to grow personally, professionally, and clinically. I aspire to broaden my therapeutic and assessment skills and build upon the clinical skills and abilities I have strived to develop through graduate school, practica, and clinical work experiences. I also hope to learn a great deal from staff and their expertise regarding effective assessment techniques and treatment strategies. Furthermore, I eagerly anticipate and look forward to the opportunity to dialogue and learn from other colleagues about culturally diverse approaches to healing relative to mental health issues. I look forward to deepening my professional identity as a developing psychologist, and based upon the description of the supervision and training you offer, I feel that the AnyTown VAMC will help me to do so.

As requested, I have enclosed my curriculum vita, APPIC application, autobiographical statement, clinical experience form, letters of recommendation, and official graduate transcripts. Thank you for taking the time to review my application. Please do not hesitate to call me at (888) 123-456, if you have any questions or concerns regarding my application. I look forward to hearing from you.

Sincerely,

Writing a Curriculum Vitae

A Curriculum Vita (also known as vita or c.v.) is a document that details your academic and professional accomplishments

The following information can be contained in your vitae:

- Education
 - Degrees held and/or in progress
 - Master's thesis or project; CRP title (optional)
 - GPA (optional)
 - Course highlights or areas on concentration
- Academic and Clinical Interests
- Clinical Experience
- Teaching Experience
- Research Experience
- Other Relevant Experience
- Publications and Presentations
- Professional Affiliations/Memberships
- Academic Awards, Scholarships, and Fellowships
- Special Training/Skills
- Workshops and Presentations Attended
- Language Competencies
- References

Tips for Writing a Curriculum Vitae

- A vitae can be many pages, but be brief and concise
- Don't oversell yourself – be honest in your experiences
- Be accurate in your job descriptions (i.e. teaching assistant not instructor; practicum student not therapist)
- Make your vita easy to read (i.e. use subheads)
- Check spelling and grammar; avoid using contractions
- Use nice paper, but keep it plain and subtle
- Avoid using abbreviations, with exception of degrees held (i.e. don't put U.S.C., instead write out "University of Southern California)
- A vitae can vary in style and format; tailor it to suit you

ANY STUDENT

Curriculum Vita

Program:

Argosy University/Hawai'i
400 Pacific Tower
1001 Bishop Street
Honolulu, HI 96813
(808) 536-5555

Home:

Street.
Honolulu, HI 96888
(808) 123-456
Email address

EDUCATION

Argosy University

Honolulu, HI

(Previously known as American School of Professional Psychology)

Comprehensive Examination Passed: 2001

Degree anticipated in July 2004

Clinical Psychology

APA Accredited Program

Master of Arts (M.A.), 2001

Psychology

Accredited by the Higher Learning Commission

Thesis Topic: Risk and Resiliency in Children

Major Professor: Tomas Cumming, Ph.D.

American University

Bachelor of Arts (B.A.), 1998

Anytown, ST

Psychology

PRACTICUM EXPERIENCE

Marimed Foundation-Kailana Residential Program

May 2000- June 2001

Supervisor: Jan Tanner, Ph.D.

Therapy Practicum Student

Inpatient services for high-risk adolescent males, which included therapy.

Kaneohe, HI

North Shore Mental Health September 1999 – July 2000

Supervisor: Dan Kehoe, Ph.D.

Diagnostic Practicum Student

Outpatient services for children & adolescents, which included assessments, psychological testing and therapy.

Kahuku, HI

CLINICAL WORK EXPERIENCE

Marimed Foundation-Kailana Residential Program April 2002- present

Supervisor: Jan Tanner, Ph.D.

Program Therapist

Inpatient services for high-risk adolescent males, which includes individual therapy, family therapy, group therapy, leading anger management classes, providing supervision to Youth Counselors, crisis counseling, case management, attending court hearings and meetings with outside agencies.

Kaneohe, HI

Tripler Army Medical Hospital September 2001- March 2002

Supervisor: David Weiss, Ph.D.

Child Psychology Technician

Outpatient services for children & adolescents, which included assessments, psychological testing and therapy. Major duty focused on providing psychological assessments and intake interviews within the "ADHD Clinic".

Honolulu, HI

North Shore Mental Health July 2000 – April 2002

Supervisor: Dan Kehoe, Ph.D

Therapist

Outpatient services for children & adolescents which included assessments, psychological testing and therapy.

Kahuku, HI

PARAPROFESSIONAL EXPERIENCES

Kids First July 2001- July 2002

Volunteer at the Family Court of the First Circuit

Help to lead activities and games for children to discuss their feelings about their parents' divorce.

Honolulu, HI

Hawaii Family Support Center October 1998- January 1999

Volunteer for American School of Professional Psychology Clerkship

Input data assessment of new parents at high risk for child abuse or neglect.

Honolulu, HI

IHS, The Institute for Human Services, Inc September 1998- December 1998

Volunteer for American School of Professional Psychology Clerkship

Supervised children in an after-school program at a homeless shelter.

Honolulu, HI

EMPLOYMENT

Toddler's Program 1998-1999

Teacher assistant. Co-leader of class activities and supervised the children.
Honolulu, HI

Kirby Day Care Center-YMCA 1998

Supervised and guided children in various activities in an after-school program
Madison, NJ

ASSESSMENT TRAINING/ EXPERIENCE

Experience

Administered, scored, and interpreted (with supervision) a variety of Objective and Intellectual assessment instruments including:

Objective/Personality/Projective

Robert Apperception Test for Children/RATC (27); Rorschach (1) MMPI-2 & MMPI-A (7); the MCMI-II (3); Incomplete Sentences (21); Behavioral Assessment for Children/BASC (30); Conners' Behavioral Checklist/ Parents, Teachers & Self Report Form (30); Achenbachs/Child Behavioral Checklist, Teacher Report Form & Self Report Form (100); Child Human Figure Drawing & Draw a House/Tree/Person (25); Kinetic Family Drawing (18); Child Depression Inventory/CDI (65); Earliest Memories Test (11); Revised Children's Manifest Anxiety Scale/RCMAS (15); Gordon Diagnostic Scale (38); Social Skill Rating System (60).

Cognitive/Intellectual

WAIS-R (7); the WISC-III (25)

RESEARCH EXPERIENCE

Risk and Resiliency in Children 2001

Master Thesis. Major Professor: Thomas Cummings, Ph.D.

Research on Multiple Sclerosis 1997

Assisted Professor Dr. Carolyn Smith in coding and analyzing data on brain lesions in MS patients.

Drew International Seminar in Ghana 1996

Researched the role of children in the community while living with local families in Ghana. Duties included field work, interviewing, literature research, and writing final report.

SYMPOSIUMS AND WORKSHOPS ATTENDED

Family Treatment Courts: Understanding Addiction, Recovery, and the Role of the Treatment Court, August 2002

Family Drug Court and Alcohol and Drug Addiction Division

School-based Assessment and Intervention for Students with ADHD, February 2002

Tripler Army Medical Hospital

Issues in Violence for the Mental Health Workers, November 2001

Hawaii Psychological Association

Resuscitative Medicine Training Program, October 2001

The Military Training Network

PROFESSIONAL AFFILIATIONS

American Psychological Association/APA

Hawaii Psychological Associations/HPA

REFERENCES

Val Umphress, Ph.D.
Director of Practicum Training
Argosy University
400 Pacific Tower
1001 Bishop Street
Honolulu, HI 96813
(808) 536-5555

Thomas Cummings, Ph.D.
Assistant Professor
Argosy University
400 Pacific Tower
1001 Bishop Street
Honolulu, HI 96813
(808) 536-5555

Jane Smith

(formerly Jane Lee)

811 Cliff Drive Apt. B4
 Smalltown, CA 93109
 HOME: (805) 957-9551
 WORK: (805) 893-8082
 E-mail: janie@education.edu

EDUCATION

DEGREES

	American University Clinical Psychology Doctoral Student APA-Approved Combined Psychology Program <i>GPA: 3.75</i>	1999 to Present
M.A.	American University Clinical Psychology	December, 1998
B.A.	University of Southern California <i>Major: Psychology</i>	December, 1990

CREDENTIALS

P.P.S.	University of California, Santa Barbara Pupil Personnel Services Credential <i>Emphasis: School Psychology</i>	September, 2001
M.S.T.	University of California, Santa Barbara Multiple Subject Teaching Credential	June, 1992

ACADEMIC AND PROFESSIONAL INTERESTS

- Diversity issues in prevention programming
- School discipline and problem behavior
- Program evaluation
- Assessment and treatment with students who have disabilities
- Risk and resiliency
- Trauma in children

CLINICAL AND SCHOOL EXPERIENCE

- Psychology Practicum Student/Counselor** 1995-1999
 Ray E. Hosford Clinic
 Provided psychological assessment, psychotherapy, and crisis intervention services to community clients in an outpatient setting. Responsibilities included: psychotherapy, intake assessment, clinical assessment, crisis intervention, treatment planning, consultation with attending psychiatrist, and report writing.
- Psychology Practicum Student/Counselor** 1996-1997
 Child Abuse Listening and Mediation (CALM)
 Co-led weekly therapy group for women molested as children. Treatment model included: establishing safety, stability, and self-care, exploring and integrating the past, and building and repairing relationships.
- School Psychology Practicum Student** 1994-1996
 Goleta School District
 Delivered a wide range of psychological services to elementary school children. Responsibilities included: psychological evaluations, individual and group counseling, consultation to teachers and parents, assisting children with severe disabilities in a self-contained classroom, and participation in student study team meetings and individualized educational planning meetings.
- Teacher** 1992-1994
 Rainbow School
 Worked as a teacher of young children. Responsibilities included: planning and implementing lessons that fostered social and emotional development, facilitating communication between staff and parents, and parent education.

TEACHING EXPERIENCE

- Instructor** 1998-2001
 Chapman University, Orange County
- Research Design and Bibliographic Methods** (1 term)
 Graduate course which provided students with instruction and practice in the scientific methods of research. Topics included: background and underpinnings of research, use of library resources, ethics in research, sampling and design, issues of measurement, and data analysis, evaluation and interpretation.
- Psychology of Learning** (2 terms)
 Course covered operant and classical conditioning, ethical issues in behavior management, cognitive learning theory, applications of behavioral and cognitive learning theory, language acquisition, memory, and social learning theory.

Introduction to the History of Psychology (1 term)

Course covered the origins and historical roots of psychology, including functionalism, behaviorism, Gestalt psychology, psychoanalysis, humanistic psychology, and cognitive psychology.

Teaching Assistant
Consultation

Spring, 1999
Spring, 1997

American University

Instructor: Dr. Gale Morrison

Course provided the knowledge and skills necessary to successfully serve as a consultant in a variety of settings, including medical and school settings. Responsibilities included: developing course materials, presenting consultation models, organizing and supervising role play consultation sessions, and evaluating student performance.

RESEARCH EXPERIENCE

Evaluation Coordinator

1996-2001

Healthy Start Evaluation

American University

Principal Investigator: Dr. Gale Morrison

Coordinated a program evaluation of several Healthy Start-related grants, including a five-year teen pregnancy prevention program and an after-school program for at-risk youth. Duties included: supervising undergraduate and graduate research assistants, writing and compiling yearly and final reports for the state evaluation, creating and maintaining large Filemaker and SPSS databases containing multiple sources of data on approximately 1200 students, collecting data in the schools, and conducting parent and school personnel interviews. Contributed to numerous conference presentations.

Research Assistant

1996

After-school Activity Program

American University

Principal Investigator: Dr. Gale Morrison

Evaluation of a federally funded after-school tutoring and enrichment program.

Responsibilities included: gathering data through field observation, interviews, surveys, and cumulative record reviews, corresponding with coordinators and program leaders from collaborating agencies, and maintaining databases.

PROFESSIONAL AFFILIATIONS

American Psychological Association
 American Education Research Association
 National Association of School Psychologists
 California Association of School Psychologists

HONORS AND AWARDS

Ray E. Hosford Research Award American University	1998
Graduate Student Departmental Fellowship American University	1996-1997

PUBLICATIONS AND PRESENTATIONS

JOURNAL ARTICLES

Morrison, G., Smith, J., Storino, M., & Dillon, C. (in press). An examination of the disciplinary histories and the individual and educational characteristics of students who participate in an in-school suspension program. *Education and Treatment of Children*.

Morrison, G., Smith, J., Storino, M., Cheng, J., Furlong, M., & Morrison, R. (in press). School expulsion as a process and an event: Before and after effects on children at-risk for school discipline. *New Directions in Mental Health/New Directions in Youth Development: Issue on Zero Tolerance* .

Morrison, G., D'Incau, B., Couto, E., & Lee, J. (1997). Understanding student pathways to expulsion: Consideration of individual and system indicators. *California School Psychologist*, 1997.

CONFERENCE PRESENTATIONS

Smith, J., Morrison, G., & Storino, M. (2002, April). *Reassessing Teenage Pregnancy Prevention Programming: Considering Individual Differences*. Paper to be presented at the annual meeting of the American Education Research Association Conference, New Orleans, LA. Accepted.

REFERENCES

Gale Morrison, Ph.D.
Professor
Graduate School of Education
American University
Smalltown, CA 93106-9490
(805) 893-4175
gale@education.ucsb.edu

Merith Cosden, Ph.D.
Professor
Graduate School of Education
American University
Smalltown, CA 93106
(805) 893-8064
mcosden@education.ucsb.edu

Michael Furlong, Ph.D.
Professor
Graduate School of Education
American University
Smalltown, CA 93106-9490
(805) 893-3338
mfurlong@education.ucsb.edu

Laurie Graham Dodge, Ph.D.
Assistant Professor
Psychology Department
Chapman University
Orange County
(805) 734-3310
graham@chapman.edu

REBECCA MARY ANTONIO

Curriculum Vita

Program Address:

Clinical Psychology Program
American University
(805) 122-4444/7853
e-mail: sloose@education.ucsb.edu

Home Address:

531 Dalton Way
Goleta, CA 93117
(805) 111-2222

EDUCATION

9/99-Present

American University

Clinical Psychology Doctoral Student
APA-Approved Psychology Program
Comprehensive Examination Passed: September 7, 2004

Clinical Research Project Title: Factors Which Influence
Teachers' Decisions to Report Child Abuse

M.A.

9/94-12/96

American University

Clinical Psychology

BA

9/86-12/90

University of Southern California

Psychology

CREDENTIALS

Expected June, 2000

School Psychology

Pupil Personnel Services Credential

June 1992

Education/Teaching

Multiple Subject Teaching Credential

AREAS OF PROFESSIONAL INTEREST

Child Abuse and Neglect Prevention/Intervention
Teenage Pregnancy Prevention/Intervention
Risk and Resiliency in Children
Evaluation of School-Based Programs
Community and School Consultation

Bereavement in Children
School/Agency Collaboration
Play Therapy
Ethical Issues in Psychology
Parent Education

CLINICAL EXPERIENCE

10/98-present **Psychology Intern**
Goleta Valley Junior High School
Goleta, CA

Duties: Provide psychological assessment to junior high school students who receive both regular and special education services. Responsibilities include: administration and interpretation of cognitive, behavioral, and socio-emotional assessment instruments, report writing, and participation in individualized education planning meetings.

Supervisors: Eve Kelleman, Ph.D. *Hours:* 20
Michael Furlong, Ph.D. *Estimated hours by 6/99:* 140

9/96-present **Therapist-in-Training**
Ray E. Hosford Clinic
American University

Duties : Provide psychological assessment, psychotherapy, and crisis intervention services to culturally and economically diverse community clients in an outpatient setting. Responsibilities include: psychotherapy, intake interviewing, clinical assessment, crisis intervention, treatment planning, and report writing. *Presenting problems include:* depression, anxiety disorders, suicidal ideation, child abuse, social phobia, narcissistic personality disorder, body dysmorphic disorder, relational issues, and substance use.

Supervisors: Richard Faciana, M.D. (1997-Present) *Hours:* 416
Ron Brooks, Ph.D. (1996-97) *Estimated hours by 6/99:* 496
Merith Cosden, Ph.D. (1996-97)

10/96-3/97 **Psychology Extern**
Child Abuse Listening and Mediation
Adults Molested as Children (AMAC) Program
Smalltown, CA

Duties: Co-led weekly therapy group for women molested as children. Treatment model included: establishing safety, stability and self care, exploring and integrating the past, and building and repairing relationships.

Supervisor: Debra Holmes, MFCC *Hours:* 104

9/96-3/97 **Career Center Consultant**
Smalltown High School
Smalltown, CA

Duties: Delivered career counseling services at Smalltown High School to ethnically diverse student body. Responsibilities included: administrating student interest/career assessments, college/career searches, and class orientations.

Supervisor: Fred Guillermo

Hours: 67

1/95-6/96 **Psychology Fieldwork Student**
Ellwood Elementary School
Goleta, CA

Duties: Delivered psychological services to ethnically diverse children. Responsibilities included: psychological evaluations, individual and group counseling, consultation to teachers and parents, participation in student study team meetings and individualized educational planning meetings, and assisting children in a severely handicapped (SH) classroom. *Presenting problems included:* Attention Deficit and Hyperactivity Disorder, bereavement, peer relation difficulties, selective mutism, physical disabilities, learning disabilities, externalizing behaviors, family discord, childhood trauma, mental retardation, Down's Syndrome, visual and auditory impairment, and autism.

Supervisors: Cheryl Forssell, MFCC
Michael Furlong, Ph.D.
Gale Morrison, Ph.D.

Hours: 902

1/95-6/95 **Therapist-in-Training**
Ray E. Hosford Clinic
American University

Duties: Provided psychotherapy and crisis intervention services to University students.
Presenting problems included: developmental issues, depression, and relationship issues.

Supervisor: Susan Neufeldt, Ph.D.

Hours: 195

9/94-6/95 **Psychology Fieldwork Student**
McKinley Elementary School
Smalltown, CA

Duties: Provided educational services to elementary school children. Responsibilities included: individual reading and writing instruction, large group instruction, tutoring students in all subject areas, behavior management, and consultation to teachers.

Supervisor: Gale Morrison, Ph.D.
Sharon Corcoran, M.Ed.

Hours: 224

RESEARCH EXPERIENCE

10/97-present **Research Consultant**
Gevirtz Homework Project
Principal Investigators: Merith Cosden, Ph.D.
Gale Morrison, Ph.D.
American University

Provide consultation services to graduate students evaluating the Gevirtz Homework Project. Responsibilities include: assisting in the construction, coding, and scoring of evaluation instruments, providing feedback regarding data entry procedures, and instruction regarding specific computer programs.

9/97-present **Research Assistant**
Healthy Start Program
Principal Investigator: Gale Morrison, Ph.D.
American University

Direct evaluation of Healthy Start grant program funded by the state of California. The evaluation component of the grant includes process and summative evaluation of the effects of the Healthy Start program. Responsibilities include: construction, coordination and administration of both student and teacher survey, collecting and analyzing archival data, communication between involved agencies, attendance at monthly interdisciplinary team meetings, and completion of state reporting requirements.

9/96-Present **Research Assistant**
Teenage Pregnancy Prevention Program
Principal Investigator: Gale Morrison, Ph.D.
American University

Evaluation of teenage pregnancy prevention grant program funded by the state of California. Responsibilities include: staff training, distribution of work duties to other graduate research assistants, construction, coordination, and administration of student and

parent surveys, data collection and analysis, retrieval of archival data and preparation of a final report.

6/96-8/96 **Assistant**
American University
Coordinators: Michael Furlong, Ph.D.
Gale Morrison, Ph.D.

Assisted school psychology professors in gaining certification by National Association for School Psychologists (NASP). Responsibilities included: gathering and organizing relevant school psychology program information, and construction, administration, and collection of school psychology program survey.

1/96-6/96 **Research Assistant**
Smalltown Community Prevention Project
Principal Investigator: Gale Morrison, Ph.D.
American University

Evaluation of after-school tutoring program. The after-school program is a federally-funded direct service component of a community coalition composed of Healthy Start and Zona Seca, a drug and alcohol treatment agency. Responsibilities included: school site visits, attendance at monthly parent meetings, and administration of student surveys.

1/95-8/95 **Research Consultant**
Smalltown School District, Smalltown
Supervisor: Theresa Weisglass, M.A.

Involved working with the Healthy Start Coordinator to implement a local evaluation component for the Healthy Start grant program of Smalltown; specifically, helping to gather information and enter and analyze data.

TEACHING and SUPERVISION EXPERIENCE

6/98 - 8/98 **Instructor**
Chapman University
Psychology Department
Smalltown, CA

Taught course for undergraduate students entitled: **Psychology of Learning**. Prepared course syllabus, assigned classwork, assigned and graded term paper, prepared, administered, and graded mid-term and final examinations, evaluated students' progress, and prepared and delivered weekly lectures. Lecture topics included: operant and classical conditioning, ethical issues in behavioral management, cognitive learning

theory, applications of behavioral and cognitive learning theory, language acquisition, memory, and social learning theory.

3/97 - 6/97 **Teaching Assistant**
American University
Clinical Psychology Program
Instructor: Gale Morrison, Ph.D.

Teaching assistant for graduate level course entitled: **Consultation**. Collaborated in course design, aided in evaluation of student progress, and prepared and delivered two lectures. Lecture topics included: practical application of consultation skills and consultation with parents.

8/95 - 6/96 **Supervisor**
American University
Department of Education

Supervised first year graduate students in the school psychology program. Responsibilities included: direct supervision of first year school psychology students placed in an elementary school setting, collaboration between school psychology program and teacher education program, and evaluation of students' progress.

PREVIOUS EXPERIENCE

9/92-4/94 **Teacher**
Rainbow School
Smalltown, CA

Duties: Planned and implemented lessons that fostered and encouraged creativity, and the social and emotional development of young children. Facilitated communication between staff and parents, made decisions regarding curriculum, and provided parent education.

PUBLICATIONS AND PRESENTATIONS

Publications

Morrison G., D'Incau, B., Couto, E. and Antonio, R. (1997). Understanding student pathways to expulsion: Consideration of individual and system indicators.

Presentations

Rebecca Antonio, Gale Morrison and Meri Harding. "Teenage pregnancy prevention: Building resiliency in youth," *49th Annual Convention of the California Association of School Psychologists*, Santa Clara, California, March 1998. Paper Presentation.

Rebecca Antonio. "Predictors of early sexual activity in youth," A presentation of research findings made at The Research Festival, sponsored by the Counseling/Clinical/School Psychology Program, Department of Education, University of California Smalltown, November 1997.

Gale Morrison, Laurel Robertson, Elizabeth Laurie, Rebecca Antonio and Jennifer Kelly. "Consultation in school-linked services: Reforming relationships between schools, agencies and parents of high-risk students," *48th Annual Convention of the California Association of School Psychologists/Annual Convention of the National Association of School Psychologists*, Anaheim, California, April 1997. Paper Presentation.

Gale Morrison, Elizabeth Laurie, Rebecca Antonio and Geoff Smith. "Shall we dance: School psychology meets school-linked services," *47th Annual Convention of the California Association of School Psychologists*, San Diego, California, March 1996. Paper Presentation.

Gale Morrison, Elizabeth Couto, Barbara D'Incau and Rebecca Antonio. "Reducing expulsion nightmares: The role of the school psychologist in blocking pathways to expulsion," *47th Annual Convention of the California Association of School Psychologists*, San Diego, California, March 1996. Paper Presentation.

Rebecca Antonio. "Child abuse reporting in the schools," A workshop presented to the Teacher Training Program at University of California Smalltown, February 1995 and 1996.

PROFESSIONAL MEMBERSHIPS

American Psychological Association, Student Member
California Association of School Psychologists, Student Member
National Association of School Psychologists, Student Member

FELLOWSHIPS and HONORS

Ray E. Hosford Research Award, 1998
Graduate Student Fee Fellowship, 1996-1997

REFERENCES

Merith Cosden, Ph.D.

Gale Morrison, Ph.D.

Director of Training and Professor
Advisor
Clinical Psychology Program
American University
Smalltown, CA 93106
(805) 893-8064

Michael Furlong, Ph.D.
Professor
Clinical Psychology Program
University of California
Smalltown, CA 93106
(805) 893-3383

Professor and Academic
Clinical Psychology Program
American University
Smalltown, CA 93106
(805) 893-4175

Richard Faciana, M.D.
Clinical Supervisor
Clinical Psychology Program
1010 Garden Street
Smalltown, CA 93101
(805) 966-2029

APPENDIX F

Tips from Previous Internship Applicants

- Start preparing for the application process as early as possible (e.g. get info about sites as early as possible, write essays as early as you can, get feedback from peers and faculty members)
- Try not to do much else during the fall semester that you are applying for internship, as the process takes a lot of emotional energy as well as time
- Take things step by step to make them more manageable
- Start your essays as soon as the application comes out and get lots of feedback on them
- Keep thorough records of practicum training
- Choose sites that are a good fit with your training
- Think about what you want from the internship and your particular needs (e.g. location, personal fit, professional goals, type of site, etc.). make a list of what you want if you think that will help you to decide which sites are best for you
- Apply to APA and non-APA sites
- Apply to sites for which you are qualified, interested, and have some experience in the area(s) they specialize in
- Talk to multiple professionals regarding sites you wish to apply to
- There is nothing wrong with sitting out a year to gain more experience and finish CRP
- Know what the sites offer (read materials, web sites, talk to anyone you know at the site) and write directly to what they have to offer. Don't say you want something that they do not offer
- When you are waiting to hear about interview, make a calendar and keep it by the phone
- Try to interview at sites you are not as interested in first, to give you practice before for those interviews that you might be more interested in
- Prepare answers to common questions asked by internship sites and try responses out on peers or into a tape recorder so you can hear what your responses sound like
- When interviewing, it is okay to discuss material already covered in your application materials. Some sites may not have recently read your material or have quite a few applicants whose materials they must read and try to remember
- Have a list of questions ready for each site (don't ask things that are clearly in their information brochures). Sites want to know that you are interested in them and have done your "homework."
- Be respectful and professional with **all** individuals at the site
- Have a contingency plan if you don't get placed
- Get a lot of support and don't take it personally if you don't get placed
- Do not schedule all your interviews in one week
- Think of it like a crap shoot
- Follow the program and you will be better prepared and more secure

- Try not to panic although it will be difficult
- Focus on believing in yourself rather than competing with others
- Trust that you will end up where you need to be, so the fear does not overtake the process
- If possible schedule your most preferred sites interview in the middle of all of your interviews. The first interview is the more difficult but it prepares for future interviews. The last interviews may be more frustrating because you will become exhausted in the process of interviewing and traveling. You will project the best image of your true self in the middle of the process.
- Be professional in the essays and interviews, but make sure that they can see who you are through each of them.
- Bring extra CV's to interviews
- Don't limit yourself with regards to demographics or types of sites
- Be true to yourself
- Make a list of sites with their deadlines and all the items they want included in your envelope.
- Known your own priorities in selecting sites, (i.e. do you have another year to wait, do you need APA, etc.)
- Create a filing system
- Do not get caught up in wondering about other applicants

APPENDIX G
Most Common Internship Questions

Tell me about yourself, your clinical experience, your assessment experience, etc.

How did you decide on a career in psychology?

Why did you apply to our program?

What are you looking for in a psychology internship?

What are your goals for the internship year?

What are your strengths and weaknesses as a clinician, tester, supervisee, or diagnostician?

What do you plan to do once you have finished your training?

How do you work with and understand individuals with different ethnic or cultural backgrounds?

Describe a client who was culturally different from you and how you addressed these issues in therapy?

Case presentation

Present your most challenging case

Present your most successful case

The site will present a case to intern and ask for case conceptualization, diagnosis, or treatment plan

Where are you on your dissertation/ can you tell me a little bit about your dissertation topic?

What do you look for in supervision?

Which of our rotations appeals to you?

What is your theoretical orientation?

What are your specific clinical interests?

Do you have any questions?

Describe one ethical dilemma you encountered during your practical experience and how you resolved/ addressed the issue.

APPENDIX H
Most Difficult Internship Questions

Why do you think you would be a good fit for our site?

Once you leave our facility, what do you want us to say about you as we discuss all the applicants?

Who were your role models when you were younger?

Tell us about a challenging case and how you used supervision to deal with it?

What is the role of affect in psychotherapy?

You have 3 dinner invitations. You can ask any 3 people, dead or alive, to join you for dinner. Who would you invite and why?

What is the biggest risk that you have ever taken in therapy & how did it turn out?

Let's say 5 years from now you are the DOT for this program, what 3 books would you want your incoming interns to read and why?

How do you think that clinical training in a prison setting will differ from other internship training sites?

How are you different from other candidates?

What sets you apart from your colleagues?

How does your ethnicity influence your therapeutic relationships?

What would the structural summary of this client's Rorschach look like?

What might you bring to our program?

What is the most important lesson you have ever learned in your whole life?

I want you to brag about yourself and tell me why you are the best person for this Intern site?

What kind of countertransference do you expect to have at this site?

What are your long-term career goals? What do you see yourself doing professionally in 5 years?

Your application packet is comprehensive and made us want to meet you. However, it is a marketing tool and contains your best “stuff”. So, what did you leave out that may be important for us to know about you?

How can our site help you with your future goals/aspirations as a future psychologist?

APPENDIX I

Reference List of Resources for Intern Applicants

APAGS Internship Listserv

APAGS sponsors a listserv for APAGS members who are preparing for and experiencing the internship application process. The list also serves as a forum for individuals currently on internship to discuss transition and career issues. All listserv subscribers may post questions to the list and contribute to the listserv discussion. APGAS members may subscribe to this list by sending the following message, with a blank subject line and your signature line disabled, to

Listserv@lists.apa.org

Subscribe APAGSINTERNSHIP First-Name Last Name

Example: Subscribe APAGSINTERNSHIP Lisa Watson

A Survival Guide for Ethnic Minority Graduate Students

APAGS members may obtain this publication by contacting APAGS directly or from the APAGS Web site's members-only page. This comprehensive guide is applicable for all students in content and includes sections on mentoring, networking, stress management and balance, impostor syndrome, racism, research, teaching, obtaining funding, comprehensive exams, dissertation management, internship, and professional development.

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